### MINUTES TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1

1144 Hooper Ave Conference Room "A" September 18, 2024

Commissioner Golden called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

#### ROLL CALL

Tutela – present Krohn – present Minkler – present Roman - present Golden – present

Administrator Kubiel and Attorney Donahue present. Bisceglie present to take minutes

#### APPROVING THE MINUTES

Motion Roman second Minkler to approve the September 4, 2024 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 <u>CARRIED</u> (Krohn abstain)

#### REPORTS OF COMMITTEES

**<u>COMMUNICATION</u>** –Roman stated the portables are being updated and several more updates will be done on Friday

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY - No report

**INSURANCE**-No report

POLICE/EMERGENCY MANAGEMENT- No report

<u>LEGISLATION</u> –Krohn stated Middletown is giving volunteer tax incentives something the board may propose to Toms River Township governing body.

TOWNSHIP COUNCIL AND MAYOR - No report

VEHICLE REPAIR/NEW APPARATUS - No report

FIRE CHIEFS ASSOCIATION- Officer Qualifications to be reviewed.

ADMINISTRATOR KUBIEL REPORT -Kubiel stated:

- 1. Truck report is in your folders for review
- 2. Requested authorization to have Nancy Dunham come to the office twice a month to clean.

**ATTORNEY REPORT** – Attorney Donahue stated he was requested by Commissioner Tutela at the last meeting to clarify the current accident policy as it relates to accident reporting. The board's policy follows chapter 39. He suggested if any member needs better clarification to contact Administrator Kubiel.

**REMOVALS FROM THE ROLLS**- Molly Graff Co.2 as a firefighter.

Motion Minkler second Roman removing Molly Graff Co.2 as a firefighter.

Ayes -5 Nays - 0 CARRIED

APPLICATIONS FOR MEMBERSHIP- Robert Riggi Co.3 as a firefighter pending physical.

Motion Minkler second Tutela to accept Robert Riggi Co.3 as firefighter pending physical.

Ayes -5 Nays -0 CARRIED

#### **UNFINISHED BUSINESS-** None

#### **NEW BUSINESS-**

Motion Roman second Minkler to hire Nancy Dunham to clean the District No.1 office.

Ayes - 5 Nays - 0 CARRIED

#### **BILLS**

Motion Minkler second Krohn to approve the bill list for September 18 2024 (SEE INSERTED LIST)

Ayes - 5 Nays - 0 CARRIED

#### **PARTICIPATION BY THE PUBLIC**

Andy Goresh asked:

- 1. Has there been any more discussion re: retention. Minkler stated at the last meeting a motion was made to place funds in the budget for pay per call. Goresh then asked if there was a plan put in place for this, will the board mimic District No.2 policy. Minkler stated it has to be placed in the budget for a vote by the public first. Roman stated the board is not going to take away the funding for the clothing allowance to do the pay per call. This has to be planned out through the budget process. Krohn stated you have to insure there is funding first in order to have a plan in place.
- 2. Chargers for the radios are they all going to be bank chargers? Kubiel stated yes because the single chargers do not recondition the batteries.
- 3. What is the board's plans for disposing of the old out of service radios? Kubiel stated they will be sold or disposed of accordingly. Krohn asked if any of the old VFH radios can be offered to any other firefighters that may be for instance be part of the forest fire service. Kubiel stated that will be up to the board once everything is up and running with the new radios.
- 4. Once all the radios are installed in the fire department, do we have to wait for the police department to have everything up and running? Kubiel responded it is the town's system and will have to wait for them. They are just starting the installs now.

Golden stated Monica has requested to be back in closed session to author the closed session minutes. To be discussed further in closed session.

Motion Roman second Minkler to go into Private Executive Session. @ 4:53 p.m.

Ayes - 5 Nays - 0 CARRIED

Motion to adjourn made by Commissioner Golden, and seconded by Commissioner Roman. All voted in favor.

Meeting concluded at 5:35 p.m.

PRIVATE EXECUTIVE SESSION- Matters Relating to Attorney Client Privilege and legal advice. Any maters within attorney client privilege to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer.

1. OPRA

## TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2023-2024 Purchase Order Listing By Expenditure Account

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N Format: Condensed Held: N Aprv: N Rcvd: Y

Range: 01- -111-05 -001 to 01- -141-000-003 Bid: Y State: Y Other: Y Exempt: Y Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/24 Include Non-Budgeted: Y

Prior Year Only: N

Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Department Page Break: No		Subtotal CAFR: No		Subtotal Department: No		Subtotal Extd: No	
Expend Account Vendor	Description	P.O. Id	P.O. Description		Amount	Void Amount	РО Туре
01113-01 -064 W0134 WITMER ASSOCIATE	TOOLS & EQUIPMI	ENT 24-00528	CO#1 HUSKY SALVAGE	COVER	330.00	0.00	
01113-10 -074 A0234 ATLANTIC IT SOLU	OFFICE EQUIPMENTIONS	NT 24-00830	08/24 I/T SERVICES	DIST#1	499.99	0.00	
01114-05 -101 N0007 N.J. AMERICAN WA		24-00837	08/24 HYDRANTS		10,368.38	0.00	
01119-05 -272 R0127 ROTHSTEIN, MANDE C0112 CLEARY GIACOBBE	LL, STROHM,	24-00835 24-00858	LEGAL FEES LEGAL INVESTIGATIO	N	6,118.00 1,539.00 7,657.00	0.00 0.00	
01124-01 -449 T0145 TOMS RIVER FITNE			PHYSICAL FITNESS		165.00	0.00	
01125-01 -487 A0099 ALL HANDS FIRE E	TURNOUT GEAR EQUIPMENT	24-00813	CO#4 EXTRICATION G	LOVES	1,828.40	0.00	
01126-01 -529 B0141 BOROUGH OF LAVAL	FUEL LETTE	24-00818	08/24 FUEL		567.15	0.00	
01126-01 -531 N0215 NORWOOD AUTO PAR	SUPPLIES	24-00857	SUPPLIES CO#2		61.08	0.00	
01128-01 -606 W0134 WITMER ASSOCIATE A0099 ALL HANDS FIRE E	S, INC.	24-00528	CO#1 HUSKY SALVAGE	COVER LOVES	85.00 36.99 121.99	0.00 0.00	
01128-05 -607 W0004 W.B. MASON CO.,					104.07	0.00	
01129-01 -648 E0004 E.R.S. FLEET REF			2600,07,31,71,2701	,26,2810	13,081.61	0.00	
01129-05 -648 J0014 J & R PRO AUTOMO					81.95	0.00	
01129-05 -657 A0234 ATLANTIC IT SOLU			IMBURSED 09/24 CYBER SECURI	TY	628.50	0.00	

September 18, 2024 10:53 AM

# TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2023-2024 Purchase Order Listing By Expenditure Account

Page	No:	
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Expend Account Vendor	Description	P.O. Id P.O. De	scription	Amount	Void Amount	РО Туре
01129-10 -655	I/T MAINTENAN					
A0234 ATLANTIC I	r solutions		T/T SERVICES DIST#1	959.00	0.00	
A0234 ATLANTIC I	T SOLUTIONS	24-00832 09/24 0	YBER SECURITY	1,106.07 2,065.07	0.00	
01130-05 -290 U0020 UKG KRONOS	PAYROLL SERVI SYSTEMS, LLC		CE 08/24 INV#12294245	360.04	0.00	
	Fund Total:			37,920.23		
Total Charged Lines:	36 Total List	Amount: 37,92	0.23 Total Void Amou	unt: 0.00		