

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**Conference Room "A"**  
**September 18, 2024**

Commissioner Golden called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Krohn –present  
Minkler – present                    Roman -present  
Golden – present

Administrator Kubiell and Attorney Donahue present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Roman second Minkler to approve the September 4, 2024 minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 4    Nays – 0            CARRIED**  
(Krohn abstain)

**REPORTS OF COMMITTEES**

**COMMUNICATION** –Roman stated the portables are being updated and several more updates will be done on Friday

**FIRE PREVENTION BUREAU**- No report

**FIRE ACADEMY** – No report

**INSURANCE**-No report

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** –Krohn stated Middletown is giving volunteer tax incentives something the board may propose to Toms River Township governing body.

**TOWNSHIP COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – No report

**FIRE CHIEFS ASSOCIATION**- Officer Qualifications to be reviewed.

**ADMINISTRATOR KUBIELL REPORT** –Kubiell stated:

1. Truck report is in your folders for review
2. Requested authorization to have Nancy Dunham come to the office twice a month to clean.

**ATTORNEY REPORT** – Attorney Donahue stated he was requested by Commissioner Tutela at the last meeting to clarify the current accident policy as it relates to accident reporting. The board's policy follows chapter 39. He suggested if any member needs better clarification to contact Administrator Kubiell.

**REMOVALS FROM THE ROLLS**- Molly Graff Co.2 as a firefighter.

**Motion Minkler second Roman removing Molly Graff Co.2 as a firefighter.**

**Ayes –5    Nays – 0    CARRIED**

**APPLICATIONS FOR MEMBERSHIP**- Robert Riggi Co.3 as a firefighter pending physical.

**Motion Minkler second Tutela to accept Robert Riggi Co.3 as firefighter pending physical.**

**Ayes – 5    Nays – 0    CARRIED**

**UNFINISHED BUSINESS-** None

**NEW BUSINESS-**

**Motion Roman second Minkler to hire Nancy Dunham to clean the District No.1 office.**

**Ayes – 5 Nays – 0 CARRIED**

**BILLS**

**Motion Minkler second Krohn to approve the bill list for September 18 2024 (SEE INSERTED LIST)**

**Ayes – 5 Nays – 0 CARRIED**

**PARTICIPATION BY THE PUBLIC**

Andy Goresh asked:

1. Has there been any more discussion re: retention. Minkler stated at the last meeting a motion was made to place funds in the budget for pay per call. Goresh then asked if there was a plan put in place for this, will the board mimic District No.2 policy. Minkler stated it has to be placed in the budget for a vote by the public first. Roman stated the board is not going to take away the funding for the clothing allowance to do the pay per call. This has to be planned out through the budget process. Krohn stated you have to insure there is funding first in order to have a plan in place.
2. Chargers for the radios are they all going to be bank chargers? Kubieli stated yes because the single chargers do not recondition the batteries.
3. What is the board's plans for disposing of the old out of service radios? Kubieli stated they will be sold or disposed of accordingly. Krohn asked if any of the old VFH radios can be offered to any other firefighters that may be for instance be part of the forest fire service. Kubieli stated that will be up to the board once everything is up and running with the new radios.
4. Once all the radios are installed in the fire department, do we have to wait for the police department to have everything up and running? Kubieli responded it is the town's system and will have to wait for them. They are just starting the installs now.

Golden stated Monica has requested to be back in closed session to author the closed session minutes. To be discussed further in closed session.

**Motion Roman second Minkler to go into Private Executive Session. @ 4:53 p.m.**

**Ayes – 5 Nays – 0 CARRIED**

**Motion to adjourn made by Commissioner Golden, and seconded by Commissioner Roman. All voted in favor.**

Meeting concluded at 5:35 p.m.

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to Attorney Client Privilege and legal advice. Any matters within attorney client privilege to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer.*

1. OPRA



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00830	08/24 I/T SERVICES DIST#1	959.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00832	09/24 CYBER SECURITY	<u>1,106.07</u>	0.00	
				2,065.07		
01- -130-05 -290	PAYROLL SERVICES					
U0020	UKG KRONOS SYSTEMS, LLC	24-00834	WORKFORCE 08/24 INV#12294245	360.04	0.00	
	Fund Total:			37,920.23		
Total Charged Lines: 36		Total List Amount:	37,920.23	Total Void Amount:	0.00	