

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave, Conference Room "A"**  
**October 2, 2024**

Commissioner Golden called the regular meeting to order at 6:00 p.m. The following statement was made. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Roman –present  
Krohn – present                      Minkler-present  
Golden – present

Administrator Kubiel and Attorney Donahue were present. Bisceglie present to take minutes.

**APPROVING THE MINUTES**

**Motion Minkler second Roman to approve the September 18, 2024 minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 5    Nays – 0    CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION**-Krohn stated he received a message from Veolia water. He sent it over to the proper entity.

**FIRE PREVENTION BUREAU** – No report

**FIRE ACADEMY** – Minkler stated they finished Hazardous Materials On-scene Incident Commander. Krohn stated the Director inspected the gear for the instructors. Kubiel stated a report will be generated and options for gear and cleaning to be discussed as he was present for inspections.

**INSURANCE** –No report

**POLICE/EMERGENCY MANAGEMENT**- Krohn stated Vest-A-Cop had a very good turnout.

**LEGISLATION**- No report

**TOWNSHIP COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – No report

**FIRE CHIEFS ASSOCIATION**- Roman stated they are working on the Fire Officer Qualifications.

**ADMINISTRATOR KUBIEL REPORT** – Kubiel stated:

1. Truck report is in the folders for review
2. Toms River Township requesting to utilize the light towers.
3. Several concerns from the fire officers that the Fire Officer Orientation class has not been offered for some officers to take. This is wrong information and has been offered and has been run three times in the past two years.

**ATTORNEY REPORT** – No report

**REPORTS OF FIRE OFFICERS**

**DISTRICT CHIEF J. CIRZ** – See inserted report

1. Gear inspections have been completed.
2. Letter has been sent to the commissioners re: standardization of hose.
3. Township wide drill went well.
4. Will be away from 10/09/24-10/18/24

**CO. 1 CHIEF UFFER** – Uffer stated:

1. All going well with responding to Station 25.
2. Going back to the discussion re: officer orientation, questioned when the last time it was offered. Kubiel stated at the Fire Academy March of this year. It is election season and now everyone is scrambling to take classes that they don't have when classes have been offered throughout the year. It is not the fire academy problem that an officer has neglected to take the class. Tutela stated the current SOG's have not changed and officers should know what they need. There are no waivers that will be granted.

**CO.2 CHIEF O'NEILL** —O'Neill stated:

1. The Commissioner made the ruling last year that the commissioners were going to review all qualifications. Co.2 set a policy if any member wants to run for officer their paperwork must be submitted by August.
2. Have there been any updates on the specifications on the engine drawing? Kubiel will look into and resend if not sent.

**CO. 3 CHIEF CALVO** – Calvo stated:

1. Lou from the Ocean Beach Marina stated he is trying to secure a date re: 2<sup>nd</sup> phase of the lift.
2. Is there anything that has to be done re: fire pump? Kubiel to reach out to ERS.

Golden stated Chief Veth is working but stated recruitment is going well.

**CO.4 ASST. CHIEF GORESH** – D Goresh stated:

1. Status of the radios? Kubiel explained unfortunately until we actually get on the system and all the bugs worked out issues are going to continue.

**ISLAND HEIGHTS** –Thanked the commissioners re: radios.

**SEASIDE HEIGHTS** – No representation

**FIRE CHIEFS ASSOCIATION** –District Chief Cirz stated progress

**REMOVALS FROM THE ROLLS**- None

**APPLICATIONS FOR TRANSFER** – None

**UNFINISHED BUSINESS**- None

**NEW BUSINESS**

Tutela, in regards to condition of the helmets, asked if there is a helmet washer that can be looked into. Minkler suggested possibly using a gear company to do an ultra-cleaning instead of buying a piece of equipment, Kubiel stated he will research.

**BILLS**

**Motion Minkler second Roman to approve the bill list for October 2<sup>nd</sup> 2024. (SEE INSERTED LIST)**

**Ayes – 5 Nays – 0 CARRIED**

**PARTICIPATION BY THE PUBLIC**- Andy Goresh stated:

1. Based on the discussion at the last meeting re: pay per call, has a budget figure been approved? Kubiel stated the budget process has just begun.
2. The past five years \$130,000 has been set aside in the budget for clothing allowance. Is there any way that the remainder of those funds be given to the top percentage members. Kubiel stated you cannot take a line item and drain it to 0. This is not how the budget works. It is placed back in the budget to offset the following year. Tutela stated that we want to see how much is spent this year on percentages to see how much to place in the budget.

Bishop Kenneth Reihl with the Anglican Church of the Americas, offered his services to any member of the fire department. He is currently a Chaplain in Whiting NJ and feels his knowledge and expertise will help firefighters struggling.

**Motion Krohn second Minkler to go into Private Executive session @ 6:36**

**Ayes – 5 Nays – 0 CARRIED**

**PRIVATE EXECUTIVE** – *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Anticipated litigation/attorney-client privilege

**Motion made to go back into open session by Commissioner Krohn, seconded by Commissioner Roman. All voted in favor.**

**Motion made by Commissioner Tutela, seconded by Commissioner Krohn, to authorize a blanket use of fire trucks for the Halloween parade, to include civilians. All voted in favor.**

**Motion to close made by Commissioner Krohn, seconded by Commissioner Roman. All voted in favor.**

**Meeting ended at 6:55 p.m.**

Respectfully submitted

*Robert Krohn*

Robert Krohn, Clerk

P.O. Type: All  
Format: Condensed  
Range: 01- -111-000-000 to 01- -141-000-003  
Rcvd Batch Id Range: First to Last  
Prior Year Only: N  
Department Page Break: No

Print Perpetual, Revenue, & G/L Accounts: N  
Open: N Void: N Paid: N  
Held: N Aprv: N Rcvd: Y  
Bid: Y State: Y Other: Y Exempt: Y  
Encumbrance Date Range: First to 12/31/24  
Include Non-Budgeted: Y

Subtotal CAFR: No  
Subtotal Department: No  
Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -021 S0280	PAYROLL TAXES STATE OF NEW JERSEY	24-00905	2023 ASSESSMENT	6.00	0.00	
01- -112-05 -024 G0229 U0046	HEALTH BENEFITS/DISABILITY GUARDIAN UNITED HEALTHCARE INS. CO.	24-00866 24-00891	10/24 INSURANCE GROUP#038344 10/24 INS. CUSTOMER #04P2972	429.63 <u>119.78</u> 549.41	0.00 0.00	
01- -112-05 -027 V0101	LENGTH OF SERVICE AWARD VFIS	24-00162	4TH QTR. 2024 LOSAP	132,634.75	0.00	
01- -113-01 -066 M0090	AIR CYLINDERS/SCOTTS MES INC.	24-00811	DIST 1 SCOTT BOTTLES	70,092.40	0.00	
01- -113-02 -064 C0172	TOOLS & EQUIPMENT CONTINENTAL FIRE & SAFETY	24-00423	CO#2 PARATECH REGULATOR	834.10	0.00	
01- -114-05 -101 V0006	HYDRANT RENTAL VEOLIA WATER TOMS RIVER	24-00892	09/24 ACCT#04402764900000	22,196.16	0.00	
01- -115-01 -136 T0135	RENT/LEASE TOMS RIVER FIRE CO. #1	24-00182	3RD QTR. LEASE 2024	14,481.57	0.00	
01- -115-02 -136 T0136	RENT/LEASE TOMS RIVER FIRE CO. #2	24-00186	3RD QTR. LEASE 2024	17,895.16	0.00	
01- -115-03 -136 O0010	RENT/LEASE OCEAN BEACH FIRE CO. #3	24-00190	3RD QTR. LEASE 2024	12,076.88	0.00	
01- -115-04 -136 E0024	RENT/LEASE EAST DOVER FIRE CO. #4	24-00194	3RD QTR. LEASE 2024	11,527.54	0.00	
01- -115-05 -136 T0120	RENT/LEASE TOMS RIVER BD. OF EDUCATION	24-00652	OCT-DEC RENT SUITE 306	4,585.71	0.00	
01- -118-05 -241 S0070	FIRE PROTECTION CONTRACTS - S.S. SEASIDE HEIGHTS FIRE CO.	24-00172	3RD QTR 2024 CONTRACT	8,500.00	0.00	
01- -118-05 -242 I0170	FIRE PROTECTION CONTRACT - I.H. ISLAND HEIGHTS FIRE CO.	24-00168	3RD QTR 2024 CONTRACT	9,020.27	0.00	
01- -124-05 -446 N0169	TRAINING NEW JERSEY STATE LEAGUE	24-00874	ADMIN WEBINAR	75.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -529 T0175 TOWNSHIP OF TOMS RIVER	FUEL	24-00908	FUEL AUG DIST#1	815.91	0.00	
01- -126-01 -531 H0100 HOME DEPOT	SUPPLIES	24-00882	SUPPLIES	299.24	0.00	
01- -127-01 -567 F0171 4X TECHNOLOGIES, LLC O0207 OPTIMUM B0012 BANK OF AMERICA A0224 AT&T MOBILITY	COMMUNICATIONS	24-00864 24-00888 24-00906 24-00911	09/24 SERVICES DIST#1 09/24 ACCT#07867-114249-01-2 PROCUREMENT PURCHASES ACCT#287337618304	439.70 158.21 963.00 191.20	0.00 0.00 0.00 0.00	
				<u>1,752.11</u>		
01- -127-05 -567 F0171 4X TECHNOLOGIES, LLC C0149 COMCAST CABLE B0012 BANK OF AMERICA A0224 AT&T MOBILITY	COMMUNICATIONS/UTILITIES	24-00864 24-00889 24-00906 24-00911	09/24 SERVICES DIST#1 ACCT#8499 05 194 0622198 PROCUREMENT PURCHASES ACCT#287337618304	234.99 309.95 77.25 38.24	0.00 0.00 0.00 0.00	
				<u>660.43</u>		
01- -128-05 -607 F0175 FP MAILING SOLUTIONS	OFFICE SUPPLIES/SHIPPING	24-00859	POSTAGE DIST#1 METER	1,000.00	0.00	
01- -129-01 -648 E0004 E.R.S. FLEET REPAIR, INC. E0004 E.R.S. FLEET REPAIR, INC.	VEHICLE REPAIR	24-00907 24-00909	1-100,2501,11,25,2631,71 2705,39,2801,11,65	8,316.68 7,163.65	0.00 0.00	
				<u>15,480.33</u>		
01- -129-01 -649 M0090 MES INC.	EQUIPMENT REPAIR	24-00836	SCBA TEST/HURST REPAIR	329.72	0.00	
01- -129-01 -652 M0090 MES INC.	SCOTTS & EXTINGUISHERS REFILL/REPAIR	24-00836	SCBA TEST/HURST REPAIR	121.64	0.00	
01- -129-01 -659 G0072 GENSERVE, LLC	GENERATOR MAINTENANCE	24-00851	2024 GENTRACKER DIST#1	3,600.00	0.00	
01- -129-05 -655 D0170 DUNHAM, NANCY	MAINTENANCE SERVICES	24-00910	9/24 CLEANING	450.00	0.00	
01- -129-05 -657 A0234 ATLANTIC IT SOLUTIONS B0012 BANK OF AMERICA	DIST#2 CHARGES TO BE REIMBURSED	24-00885 24-00906	10/24 CYBER SECURITY PROCUREMENT PURCHASES	628.50 794.25	0.00 0.00	
				<u>1,422.75</u>		
01- -129-10 -655 A0234 ATLANTIC IT SOLUTIONS A0234 ATLANTIC IT SOLUTIONS	I/T MAINTENANCE	24-00883 24-00885	09/24 I/T SERVICES DIST#1 10/24 CYBER SECURITY	864.00 1,106.07	0.00 0.00	
				<u>1,970.07</u>		
01- -130-05 -290 P0070 PAYCHEX INC.	PAYROLL SERVICES	24-00887	09/24 PAYROLL	674.81	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -135-01 -812	FY23 HOMELAND SECURITY GRANT					
A0099	ALL HANDS FIRE EQUIPMENT	24-00765	FY23 HOMELAND SECURITY GRANT	398.97	0.00	
W0134	WITMER ASSOCIATES, INC.	24-00826	FY23 HOMELAND SECURITY GRANT	178.00	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	24-00870	FY23 HOMELAND SECURITY GRANT	602.75	0.00	
				<u>1,179.72</u>		
	Fund Total:			334,231.68		
Total Charged Lines: 60		Total List Amount:	334,231.68	Total Void Amount:	0.00	

Account No Date	Type	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
01- -112-05 -020		HEALTH BENEFITS SHBP					
10/02/24	Expd		10/24 DIST 1 HEALTH BENEFITS EMPLOYER		9,058.48	DM	B 2458 1
Total Expenditures:		1			9,058.48		

**FUNDS RECEIVED AND DEPOSITED**

<b><u>FROM:</u></b>	<b><u>CK#:</u></b>	<b><u>FOR:</u></b>	<b><u>AMOUNT:</u></b>
Toms River Fire Dist#2	2506	Jt. Bills 8/24, 7/24 emails	79,306.70
Barneget Fire Co#1	593	Fire Academy fees	300.00
Burlington Fire Dist#1	15671	Fire Academy fees	400.00
J Harris Police Academy	1448	Fire Academy fees	1,100.00
Borough of Lakehurst	4841	Fire Academy fees	2,000.00
Borough of Freehold	19164	Fire Academy fees	400.00
Fire Officers Training Academy	5042	Fire Academy fees	450.00
Bureau of Fire Prevention	350	Bureau Revenue 08/24	88,222.12
Stafford Twp.	23367	Fire Academy fees	400.00
North Hanover Twp.	14379	Fire Academy fees	1,000.00
Glatfelter Ins.	79452	Premium return accident policy	1,593.87
Ocean Beach Fire Co#3	1322	Reimburse cable 2024	1,016.49
Brick Fire Dist#2	6291	Fire Academy fees	1,184.00
Jackson Fire Dist#2	24097	Fire Academy fees	150.00
Brick Fire Dist#1	25405	Fire Academy fees	150.00
City of Hoboken	113749	Fire Academy fees	400.00
Jackson Fire Dist#4	6829	Fire Academy fees	550.00
Wall Fire Dist#3	5244	Fire Academy fees	150.00
Toms River Fire Dist#2	2524	Jt. Bills 9/24, 9/24 cyber security	89,718.48
Township of Toms River	124762	3rd qtr. 2024 taxes	1,650,878.96