

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave, Conference Room "A"
January 8, 2025

Commissioner Golden called the regular meeting to order at 6:36 p.m. The following statement was made at the Budget hearing. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Tutela – present Roman –present
Krohn – present Minkler-present
Golden – present

Administrator Kubiell and Attorney Appleby were present. Bisceglie present to take minutes.

APPROVING THE MINUTES

Motion Minkler second Krohn to approve the December 18, 2024 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 5 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION-Krohn stated he spoke with Supervisor Weinberger and the transition of the radio system is going well. Working with several mutual aid companies. Police and EMS are on track to go live on January 13th.

FIRE PREVENTION BUREAU – No report

FIRE ACADEMY – Krohn stated they had an instructor meeting well attended. Topics were the upcoming classes.

INSURANCE –No report

POLICE/EMERGENCY MANAGEMENT- Krohn stated he spoke with OEM Deputy Coordinator Roncskevitz and all is good.

LEGISLATION- No report

TOWNSHIP COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – No report

FIRE CHIEFS ASSOCIATION- No report

ADMINISTRATOR KUBIELL REPORT – Kubiell stated:

1. Truck report is in the folders for review
2. The sale of the boat has not moved forward as expected. Requesting to lower the price.
3. A SCBA Repair Company out of PA contacted the office to request old SCBA bottles. They are offering \$15,000.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF J. CIRZ – See inserted report

CO. 1 CHIEF UFFER – Uffer stated:

1. Had their first meeting of the year where all officer responsibilities were discussed.
2. Radio procedures and the new system were discussed.

3. Car fire in December where there were some concerns re: proper PPE use. Reviewed the requirements to get a better understanding.
4. There are comments out on social media re: radio encryption. He reiterated and reminded his members that anyone that violates the social media policy will be reprimanded.
5. Requested to possibly expedite desk top individual chargers for himself, Assistant Chief Weingroff, safety officers and fire police.
6. Requested to be included on the new 2500 when it comes time for the graphics, paint equipping plans etc.
7. Two new members have started Firefighter 1 & 2.

CO.2 CHIEF O'NEILL —Kubiel stated O'Neill asked for an excused absence he is sick.

CO. 3 CHIEF CALVO –Progress

CO.4 CHIEF VETH – Veth stated :

1. Two members started the academy. Successful year, took on about ten new members.
2. Finished the year with 519 calls.

ISLAND HEIGHTS –Progress

SEASIDE HEIGHTS Progress

FIRE CHIEFS ASSOCIATION –Monday January 27th, 7:00 station 25.

REMOVALS FROM THE ROLLS- Gabriella Colasurdo Co.2

Motion Tutela second Minkler to remove Gabriella Colasurdo Co.2 from the rolls as firefighters.

Ayes – 5 Nays – 0 CARRIED

APPLICATIONS FOR MEMBERSHIP– Bryan Moore Co.4 pending physical

Motion Tutela second Minkler to accept Bryan Moore Co.4 as a firefighter pending physical.

Ayes – 5 Nays – 0 CARRIED

UNFINISHED BUSINESS- Krohn asked if there has been any progress on the pay per call. Kubiel stated he is in the process of creating policy.

NEW BUSINESS

RESOLUTION AUTHORIZING TEMPORARY BUDGET FOR 2025 NOT TO EXCEED 14%

A resolution was presented, Motion Minkler second Roman authorizing temporary budget not to exceed 14%.

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
 Roman-Yes Minkler-Yes
 Golden-Yes

RESOLUTION APPOINTING BRIAN KUBIEL AS PUBLIC AGENCY COMPLIANCE

OFFICER A resolution was presented, Motion Minkler second Roman appointing Brian Kubiel as the Public Agency Compliance Officer

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
 Roman-Yes Minkler-Yes
 Golden-Yes

PROCLAMATION FOR STEPHEN HAYES 50 YEARS OF DEDICATED SERVICE TO

TOMS RIVER FIRE SERVICE A Proclamation was presented, Motion Tutela second Krohn to Stephen Hayes for his 50 years of dedicated service. (See inserted proclamation)

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
 Roman-Yes Minkler-Yes
 Golden-Yes

Motion Tutela second Krohn authorizing Administrator Kubiell to start the process of the sale of the SCBA in the amount \$15,000. Ayes – 5 Nays – 0 CARRIED

Motion Tutela second Minkler authorizing lowering the price of 28's old boat from \$60,000 to \$20,000. Ayes – 5 Nays – 0 CARRIED

Minkler stated he would like to see District No.1 re-negotiate the shared service agreement with District No.2 for a fairer amount. The current split is 64/36, yet they get an equal vote. District No.1 needs more funds. The price for apparatus is far over what we budget and we have to take out of surplus it will deplete it. His recommendation is this year remains the same but for the next seven years the percentage goes up 2% a year. Requesting authorization for the Business Administrator to start the process.

Motion Minkler second Krohn to have Administrator Kubiell to start the process of negotiations with Fire District No.2 over the shared service to try to equalize it.

Ayes – 5 Nays – 0 CARRIED

BILLS

Motion Minkler second Krohn to approve the bill list for January 8, 2025 pending available funds. (SEE INSERTED LIST) Ayes – 5 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC-

Andy Goresh:

1. How is the split determined? Kubiell explained it is the rateables.
2. In the new proposed budget is their progress on the retention of the firefighters. Kubiell stated yes.
3. Asked if there is money being placed in the budget for apparatus considering Minkler statement on the cost? Kubiell stated he is still working on getting answers through the DCA.
4. At one time the board was able to advertise local. Is there a reason this process has stopped. Kubiell stated District No.2 did very well using this last company so District No.1 decided to try it.

Chief Uffer wanted to remind the board that his ladder truck is coming up to the 20 year mark.

PRIVATE EXECUTIVE – *Matters Relating to the Employment Relationship and Legal advice* : Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Krohn second Roman to go into private executive session @ 7:08 p.m.

Ayes – 5 Nays – 0 CARRIED

Motion made to go back into open session by Commissioner Krohn, seconded by Commissioner Minkler. All voted in favor.

Motion made by Commissioner Krohn, seconded by Commissioner Tutela, to authorize the use of Dafeldecker Associates for random drug testing. All voted in favor.

Motion to close made by Commissioner Krohn, seconded by Commissioner Minkler. All voted in favor.

Meeting ended at 7:40 p.m.

Respectfully submitted

Robert Krohn

Robert Krohn, Clerk

RESOLUTION

TEMPORARY BUDGET

January 8, 2025

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, New Jersey, have called for the use of appropriations pursuant to N.J.S. 40A:14-78.17; and

WHEREAS, the Commissioners of Fire District No. 1 have determined that there is a need for public expenditure to protect or promote the public health, safety, morals and welfare of the community; and

WHEREAS, the total appropriations for the temporary budget will not exceed fourteen (14%) percent expenditure provisions set forth in N.J.S. 40A:14-78.17; and

WHEREAS, there exists a need for additional appropriations to pay salaries, current operating expenses, outstanding bills and expenses incurred by the Fire District No. 1 which are set forth in the temporary budget which is made a part hereof; and

WHEREAS, without the appropriations, the Commissioners of Fire District No. 1 will be without funds to pay any and all current bills, as well as future bills that will be incurred during the period of time up until the new election which is scheduled for February 15, 2025; and

WHEREAS, the Commissioners of Fire District No. 1 have determined that there exists a need to request these appropriations based upon the facts as set forth above and are satisfied that there is a need for the expenditure to protect and promote the public health, safety, morals and welfare of the community.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 of Toms River Township as follows:

The total of the appropriations so made shall not exceed 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year.

CERTIFICATION

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held January 8, 2025.


ROBERT KROHN, CLERK

RESOLUTION APPOINTING BRIAN S. KUBIEL, MBA, QPA, CPM, PURCHASING AGENT, AS THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO. 1'S PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR CONTRACT COMPLIANCE AND EQUAL EMPLOYMENT OPPORTUNITY, IN PUBLIC CONTRACTING

JANUARY 8, 2025

BE IT RESOLVED, by the Township of Toms River Board of Fire Commissioners District No. 1, in the County of Ocean, and State of New Jersey, as follows:

1. Brian S. Kubiel, MBA, QPA, CPM, Purchasing Agent is hereby appointed as the Township of Toms River Board of Fire Commissioners District No. 1 Public Agency Compliance Officer (P.A.C.O.) for contract compliance and equal employment opportunity, in public contracting, at no additional remuneration, pursuant to N.J.A.C. 17:27-3.2

BE IT FURTHER RESOLVED, the local contracting unit is hereby authorized and directed to forward a certified copy of this resolution to the following:

- a. Township of Toms River Board of Fire Commissioners District No. 1
- b. District No. 1 Board of Fire Commissioners Attorney
- c. State of New Jersey
Division of Contract Compliance and Equal
Employment Opportunity in Public Contracting
Attn: Deirdre Webster Cobb, Division Director
CN 209
Trenton, NJ 08625-0209
- d. Brian S. Kubiel, MBA, QPA, CPM, Purchasing Agent

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held January 8, 2025.



Robert Krohn, Clerk

01-08-2025

Date:

**TOMS RIVER TOWNSHIP BOARD OF FIRE
COMMISSIONERS DISTRICT NO.1
PROCLAMATION**

January 8, 2025

***WHEREAS,** Stephen Hayes has been a dedicated Firefighter in Toms River Fire District No. 1 for Fifty years; and*

***WHEREAS,** Stephen Hayes has been a Firefighter for Toms River Fire Company No.1 since March 14, 1975, maintaining the health, safety and welfare of the residents of Toms River Township; and*

***WHEREAS,** Stephen Hayes served in numerous leadership positions throughout the Fifty years as a volunteer, working to keep the fire service moving forward with the rapidly changing times; and*

***WHEREAS,** Stephen Hayes served as Sergeant, Lieutenant, Captain, Dive Captain and Vice President of Toms River Fire Company No.1 and Township Dive Coordinator; and*

***WHEREAS,** the Commissioners of Toms River Board of Fire Commissioners District No. 1 honor Stephen Hayes for his extraordinary achievement and his commitment to the fire service.*

***NOW, THEREFORE, BE IT RESOLVED,** the Commissioners of Toms River Township Board of Fire Commissioners District No. 1 proudly and publicly commend **STEPHEN HAYES** for his **FIFTY YEARS** of service.*

P.O. Type: All
Format: Condensed
Range: 01- -111-05 -001 to 01- -141-000-003
Rcvd Batch Id Range: First to Last
Prior Year Only: N
Vendors: All
Department Page Break: No
Print Perpetual, Revenue, & G/L Accounts: N
to 01- -141-000-003
Encumbrance Date Range: First to 12/31/25
Subtotal CAFR: No
Subtotal Department: No
Subtotal Extd: No
Open: N Void: N Paid: N
Held: N Aprv: N Rcvd: Y
Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
G0229	GUARDIAN	25-00010	01/25 INSURANCE GROUP#038344	289.70	0.00	
V0058	VISION SERVICE PLAN INS. CO.	25-00015	01/25 INS. CLIENT ID#40162306	177.83	0.00	
				467.53		
01- -112-05 -026	LIFE INSURANCE					
S0220	SPECIALTY BENEFITS GLATFELTER	25-00008	1ST QTR INSURANCE CVT302153-24	7,448.55	0.00	
01- -112-05 -029	ACCIDENT/SICKNESS					
V0101	VFIS	25-00002	2025 ACCIDENT & SICKNESS	8,132.00	0.00	
01- -113-03 -068	WATER RESCUE					
D0112	DIVERS TWO INC.	24-00852	CO#3 WATER RESCUE EQUIPMENT	9,617.25	0.00	
01- -113-10 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	24-00881	DIST 1 GETAC LAPTOPS	15,980.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
V0006	VEOLIA WATER TOMS RIVER	24-01302	12/24 ACCT#04402764900000	24,420.18	0.00	
01- -115-03 -136	RENT/LEASE					
O0015	OCEAN BEACH MARINE CENTERS	25-00013	BOAT SLIP RENTAL 2025	4,960.00	0.00	
01- -115-05 -136	RENT/LEASE					
F0175	FP MAILING SOLUTIONS	25-00016	METER RENTAL DIST#1	92.85	0.00	
T0120	TOMS RIVER BD. OF EDUCATION	25-00020	JAN-MAR 2025 RENT SUITE 306	4,585.71	0.00	
				4,678.56		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
N0150	NEW JERSEY MOTOR VEHICLE COMM.	25-00005	2025 ADM. FEE	150.00	0.00	
G0134	GOVERNMENTAL PURCHASING	25-00007	KUBIEL DUES	100.00	0.00	
				250.00		
01- -124-01 -446	TRAINING					
C0032	CAPTAIN JACK'S BOATING SCHOOL	24-01277	CO#3 CAPTAIN LICENSE	1,400.00	0.00	
01- -126-01 -531	SUPPLIES					
M0090	MES INC.	24-01197	CO#2 CALIBRATION GAS	260.00	0.00	
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	24-01260	12/24 SERVICES DIST#1	439.70	0.00	
A0224	AT&T MOBILITY	24-01289	ACCT#287337618304	191.20	0.00	
O0207	OPTIMUM	24-01298	12/24 ACCT#07867-114249-01-2	158.21	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567 B0012 BANK OF AMERICA	COMMUNICATIONS	24-01299	Continued PROCUREMENT PURCHASES	936.00 <u>1,725.11</u>	0.00	
01- -127-05 -567 F0171 4X TECHNOLOGIES, LLC C0149 COMCAST CABLE A0224 AT&T MOBILITY B0012 BANK OF AMERICA	COMMUNICATIONS/UTILITIES	24-01260 24-01285 24-01289 24-01299	12/24 SERVICES DIST#1 ACCT#8499 05 194 0622198 ACCT#287337618304 PROCUREMENT PURCHASES	234.99 309.95 38.24 <u>60.75</u> 643.93	0.00 0.00 0.00 0.00	
01- -128-01 -606 M0090 MES INC. U0065 UPS	OFFICE SUPPLIES/SHIPPING	24-01197 24-01313	CO#2 CALIBRATION GAS SHIPPING ACCT#E5400F	20.00 <u>33.12</u> 53.12	0.00 0.00	
01- -129-01 -648 S0093 SERVICE TIRE TRUCK CENTERS INC J0014 J & R PRO AUTOMOTIVE	VEHICLE REPAIR	24-01275 24-01310	2829 TIRES 2600 OIL CHANGE	2,414.45 <u>44.95</u> 2,459.40	0.00 0.00	
01- -129-01 -652 D0112 DIVERS TWO INC. M0090 MES INC.	SCOTTS & EXTINGUISHERS REFILL/REPAIR	24-01159 24-01284	CO#3 SCUBA HYDRO TESTING REPAIRS	1,792.00 <u>1,255.36</u> 3,047.36	0.00 0.00	
01- -129-05 -655 D0170 DUNHAM, NANCY E0042 EDMUNDS & ASSOCIATES, INC.	MAINTENANCE SERVICES	24-01276 25-00003	12/24 CLEANING 2025 MAINTENANCE	300.00 <u>4,065.94</u> 4,365.94	0.00 0.00	
01- -129-05 -657 B0012 BANK OF AMERICA G0229 GUARDIAN V0058 VISION SERVICE PLAN INS. CO. A0234 ATLANTIC IT SOLUTIONS	DIST#2 CHARGES TO BE REIMBURSED	24-01299 25-00010 25-00015 25-00018	PROCUREMENT PURCHASES 01/25 INSURANCE GROUP#038344 01/25 INS. CLIENT ID#40162306 01/25 CYBER SECURITY	804.75 139.93 59.59 <u>628.50</u> 1,632.77	0.00 0.00 0.00 0.00	
01- -129-10 -655 A0234 ATLANTIC IT SOLUTIONS A0234 ATLANTIC IT SOLUTIONS	I/T MAINTENANCE	24-01300 25-00018	12/24 I/T SERVICES DIST#1 01/25 CYBER SECURITY	894.00 <u>1,106.07</u> 2,000.07	0.00 0.00	
01- -130-05 -290 P0070 PAYCHEX INC.	PAYROLL SERVICES	24-01308	12/24 PAYROLL	628.37	0.00	
Fund Total:				94,170.14		
Total Charged Lines: 52 Total List Amount:				94,170.14	Total Void Amount:	0.00

Range of Accounts: 01- -112-05 -020	01- -112-05 -020	Adds: N	Changes: N	Transfers In: N
Range of Dates: 01/08/25 to 01/08/25		Transfers Out: N	Expenditures: Y	Refunds: N
Range of Reason Codes: ALL		Reimbursements: N	Encumbrances: N	Cancels: N
Include Enc/Expd/Acct Pybl with EOY Reason: Yes	Include Non-Budgeted: Y	Check Payments: N	Accounts Payable: N	
	YTD 1099: N	PO Encumbrances: N	Contract Encm: N	Received PO: N

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
01- -112-05 -020	HEALTH BENEFITS SHBP				
01/08/25 Expd	1/25 DIST. 1 HEALTH BENEFITS EMPLOYER		10,139.22	DM	B 2485 1
Total Expenditures:	1		10,139.22		

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Long Branch	62914	Fire Academy fees	2,780.00
Fire Officers Training Academy	5064	Fire Academy fees	300.00
Conner Strong	219076	Fire Academy fees	256.00
Toms River Fire Dist#2	2632	emails, cyber security	1,424.25
Bureau of Fire Prevention	358	Bureau Revenue 11/24	86,826.45
J Harris Police Academy	1631	Fire Academy fees	650.00
Jackson Fire Dist#2	24214	Fire Academy fees	1,296.00
Pt. Pleasant Beach Borough	54260	Fire Academy fees	228.00
Howell Fire Dist#1	5040	Fire Academy fees	1,558.00
Toms River Fire Dist#2	2652	Vision insurance	27.31
O.C. Jt. Ins. Fund	92435	Insurance claim #2501	2,368.75
Selective Insurance	9020006757	Insurance claim #187	2,266.77
Morganville Fire Dist#3	4176	Fire Academy fees	1,184.00
Brick Fire Dist#1	25610	Fire Academy fees	872.00
Township of Toms River	125563	Taxes 4th qtr. 2024	2,063,598.69
Toms River Fire Dist#2	2656	Joint bills 12/24	89,986.03
Fire Officers Training Academy	3091	Fire Academy fees	600.00
Fire Officers Training Academy	3092	Fire Academy fees	150.00
Richard Maher	8544	Fire Academy fees	75.00
Brick Fire Dist#2	9437	Fire Academy fees	1,180.00