

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**Conference Room "A"**  
**February 26, 2025**

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Krohn –present  
Minkler – present                    Roman -present  
Golden – absent

Administrator Kubiell and Attorney Appleby present.  
Bisceglie present to take minutes.

**APPROVING THE MINUTES**

Motion Roman second Minkler to approve the February 5, 2025 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4    Nays – 0                    **CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION** –No report  
**FIRE PREVENTION BUREAU**- No report  
**FIRE ACADEMY** No report  
**INSURANCE**-Tutela stated one claim has been processed.  
**POLICE/EMERGENCY MANAGEMENT**- No report  
**LEGISLATION** –No report  
**COUNCIL AND MAYOR** – No report  
**VEHICLE REPAIR/NEW APPARATUS** – No report  
**FIRE CHIEFS ASSOCIATION**- No report  
**ADMINISTRATOR KUBIEL REPORT** –No report  
**ATTORNEY REPORT** – No report  
**REMOVALS FROM THE ROLLS**- None  
**APPLICATIONS FOR MEMBERSHIP**- None  
**UNFINISHED BUSINESS**-None

**NEW BUSINESS-**

**SOG-DAYTIME FIRE RESPONSE (JOINT)**-Motion Krohn second Minkler to table Daytime Response SOG until Joint Board Meeting.                    Ayes – 4    Nays – 0                    **CARRIED**

**SOG-SOCIAL MEDIA POLICY (JOINT)**-Motion Minkler second Tutela to table Social Media Policy until Joint Board Meeting.                    Ayes – 4    Nays – 0                    **CARRIED**

**PEER SUPPORT TEAM (JOINT)-Motion Krohn second Minkler to table Peer Support Team until Joint Board Meeting.** Ayes – 4 Nays – 0 **CARRIED**

Commissioners will send over to Administrator Kubiell questions re: SOG’S prior to Joint Board Meeting.

**RESOLUTION BUDGET TRANSFERS-** A resolution was presented, Motion Minkler second Krohn authorizing transfer of funds relative to the prior 2024 budget. (See inserted resolution)

**ROLL CALL VOTE**

Tutela -Yes Krohn-Yes  
Roman-Yes Minkler-Yes  
Golden-Absent

**CO NO. 1 REQUEST FOR AUTHORIZING APPARATUS TO PARTICIPATE IN BELMAR PARADE MARCH 2<sup>ND</sup> AND SEASIDE PARADE MARCH 8<sup>TH</sup> –Motion Krohn second Minkler to authorize one piece of apparatus from each company to attend Belmar and Seaside Saint Patrick’s Day parades.** Ayes – 4 Nays – 0  
**CARRIED**

**BILLS**

Motion Minkler second Krohn to approve the bill list for February 26, 2025 providing funds are available. (SEE INSERTED LIST) Ayes – 4 Nays – 0 **CARRIED**

**PARTICIPATION BY THE PUBLIC-** Andrew Goresh:

1. Asked if the board is going to make a statement on the election: Tutela answered no
2. In the minutes from last meeting Daniels Law was thrown around, what exactly was the violation? Tutela stated he will take it under advisement and not discuss at this time
3. In looking at campaign contributions made to Commissioner Tutela he noticed the largest campaign contribution in the amount of \$2500 was made by Rothstein, Mandell, Strohm, Halm, and Cipriani. Is that the board’s attorney? Tutela stated he will take that under advisement and not going to answer at this time. Goresh stated it does not to be advised was asking a question. Attorney Appleby answered, yes that is her firm. He stated since Commissioner Tutela received these funds is he allowed to vote on any matters that pertains to you or your law firm. Ms. Appleby asked for him to be more specific. Goresh responded pay for play. Appleby stated there are statutes that allow contributions to be made to political campaigns as long as they are reported. Goresh stated funds donated for this election to Tutela gives the appearance that he may vote in favor of your firm instead of someone else’s firm. Appleby stated that may be possible but as long as it open and fair process it is allowed. She stated Goresh is opening a can of worms for anyone running for office. There are procedures in place as first amendment rights allowing you to make contributions to political campaigns. Goresh asked if she thinks he would have to abstain on voting on her appointment. Attorney Appleby stated she is not in the position to tell Commissioner Tutela what he should or should not be doing.

Tim Carson stated he sent in an OPRA request on February 7, 2025 and has still not got a response back. Kubiell responded the reason it is taking so long is because Carson asked for everything that had his name in it.

Roman asked if the reorganization meeting needs to be rescheduled because there are no election results. Kubiell and Tutela stated no. The commissioners agreed that all positions and liaisons would remain the same.

Connor Wells asked if there has been any update on gear. Tutela stated at the last meeting it was they cannot produce it under the current specs. Minkler stated the outer shell seems to be issue. . Krohn agreed and stated they found some issues with the shell and gave the board several options. The board agreed to wait until end of March and proceed from there which was one of the options.

Carl Weingroff asked if there was an update on the portable chargers. Kubiel stated he is hoping to get them very shortly.

**Private Executive Session- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.**

- 1. Anticipated Litigation workplace claims**
- 2. Anticipated litigation – election**

**Motion Krohn second Roman to go into Private Executive Session @ 4:44 p.m.**

**Ayes – 4    Nays – 0    CARRIED**

**Motion made to go back into open session by Commissioner Krohn, seconded by Commissioner Roman. All voted in favor.**

**Motion to close made by Commissioner Minkler, seconded by Commissioner Roman. All voted in favor.**

**Meeting ended at 4:57 p.m.**

Respectfully submitted  
Robert Krohn, Clerk

# RESOLUTION

February 26, 2025

## Authorization of Budget Transfers

**WHEREAS**, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the prior 2024 budget in order to reflect monies expended to date by the Commissioners; and

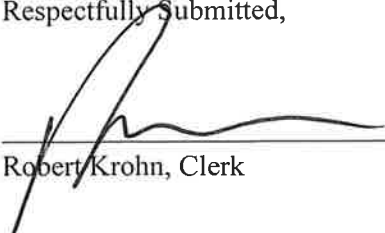
**WHEREAS**, this resolution shall serve as authorization for said budget transfers as noted herein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

<b>DISTRICT NO. 1</b>	<b><u>FROM:</u></b>	<b><u>TO:</u></b>
TOOLS & EQUIPMENT	36,000.00	
RADIOS		36,000.00
OFFICE SUPPLIES	200.00	
PAYROLL SERVICES		200.00
<b>TOTALS</b>	<b><u>36,200.00</u></b>	<b><u>36,200.00</u></b>
<b>DISPATCH</b>	<b><u>FROM:</u></b>	<b><u>TO:</u></b>
OFFICE EQUIPMENT	500.00	
FURNITURE		500.00
UTILITIES	1,000.00	
OPERATING SUPPLIES		1,000.00
<b>TOTALS</b>	<b><u>1,500.00</u></b>	<b><u>1,500.00</u></b>
<b>BUREAU OF FIRE PREVENTION</b>	<b><u>FROM:</u></b>	<b><u>TO:</u></b>
RENT	100.00	
INSURANCE		100.00
TRAINING & MATERIALS	3,000.00	
CLOTHING		3,000.00
OFFICE SUPPLIES/POSTAGE	1,000.00	
OPERATING SUPPLIES		1,000.00
	<b><u>4,100.00</u></b>	<b><u>4,100.00</u></b>

Respectfully Submitted,

  
Robert Krohn, Clerk

P.O. Type: All  
Format: Condensed  
Range: 01- -111-000-000 to 01- -141-000-003  
Rcvd Batch Id Range: First to Last  
Prior Year Only: N  
Vendors: All  
Department Page Break: No

Print Perpetual, Revenue, & G/L Accounts: N  
to 01- -141-000-003  
Encumbrance Date Range: First to 12/31/25

Open: N Void: N Paid: N  
Held: N Aprv: N Rcvd: Y  
Bid: Y State: Y Other: Y Exempt: Y  
Include Non-Budgeted: Y

Subtotal CAFR: No      Subtotal Department: No      Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -113-02 -070	SAFETY EQUIPMENT					
A0099	ALL HANDS FIRE EQUIPMENT	24-01283	DIST 1 GEMTOR HARNESS	1,614.03	0.00	
01- -119-01 -274	PHYSICALS					
P0215	PREFERRED BEHAVIORAL HEALTH	24-01344	EMPLOYEE ASSISTANCE PROGRAM	5,310.00	0.00	
01- -119-05 -272	LEGAL					
C0112	CLEARY GIACOBBE ALFIERI	25-00094	LEGAL INVESTIGATION	3,021.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	25-00093	ELECTION NOTICE	74.60	0.00	
01- -121-05 -346	ELECTION EXPENSES					
H0020	HALLIWELL, DAWN	24-01341	PETTY CASH	5.00	0.00	
H0019	HALLIWELL, CASEY	25-00080	2025 ELECTION WORKER	160.00	0.00	
G0159	GRASSO, AMY	25-00081	2025 ELECTION WORKER	160.00	0.00	
H0031	HARRISON, SALLY JEAN	25-00082	2025 ELECTION WORKER	160.00	0.00	
W0200	WRAY, GLYNIS	25-00083	2025 ELECTION WORKER	160.00	0.00	
C0038	CARUSO, MATTHEW	25-00084	2025 ELECTION WORKER	160.00	0.00	
J0110	JOHNSTON, SCOTT	25-00085	2025 ELECTION WORKER	160.00	0.00	
Y0150	YOUNG, ROBERT	25-00086	2025 ELECTION WORKER	160.00	0.00	
C0043	CASTELLANO, KENNETH	25-00087	2025 ELECTION WORKER	160.00	0.00	
M0131	MILANO, PHILOMENA	25-00088	2025 ELECTION WORKER	160.00	0.00	
M0092	METZ, RUTH	25-00089	2025 ELECTION WORKER	160.00	0.00	
B0022	BATTLE, MICHELE	25-00090	2025 ELECTION WORKER	160.00	0.00	
J0114	JONES, DONNA LEE	25-00091	2025 ELECTION WORKER	160.00	0.00	
K0150	KUBIEL, BRIAN	25-00100	REIMB. ELECTION MEALS	114.06	0.00	
C0033	CAPONE'S	25-00101	2025 ELECTION MEALS	159.23	0.00	
L0102	LENNY'S PIZZERIA & RESTAURANT	25-00102	2025 ELECTION MEALS	56.39	0.00	
				<u>2,254.68</u>		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
H0020	HALLIWELL, DAWN	24-01341	PETTY CASH	30.00	0.00	
01- -124-01 -446	TRAINING					
W0037	WARETOWN VOLUNTEER FIRE CO#1	25-00036	CO#3 & 4 SURFACE ICE RESCUE	600.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	25-00068	PHYSICAL FITNESS	175.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
M0090	MES SERVICE COMPANY, LLC	25-00097	DIST 1 FIREFIGHTER GLOVES	1,210.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -529 B0141 BOROUGH OF LAVALLETTE	FUEL	25-00065	01/25 FUEL	284.31	0.00	
01- -126-05 -533 S0356 SUREWAY BATTERY, LLC	BATTERIES	25-00073	FA AND ADMIN BATTERIES	11.52	0.00	
01- -126-08 -531 H0020 HALLIWELL, DAWN	SUPPLIES	24-01341	PETTY CASH	8.53	0.00	
01- -127-01 -567 A0225 AT&T MOBILITY - CC	COMMUNICATIONS	25-00079	ACCT#500624237 INV#VCD012025	1,304.39	0.00	
01- -127-05 -567 A0225 AT&T MOBILITY - CC	COMMUNICATIONS/UTILITIES	25-00079	ACCT#500624237 INV#VCD012025	42.36	0.00	
01- -128-01 -606 W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	25-00095	SUPPLIES DIST#1	89.98	0.00	
01- -128-05 -607 S0356 SUREWAY BATTERY, LLC W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	25-00073 25-00095	FA AND ADMIN BATTERIES SUPPLIES DIST#1	6.53 302.20 <u>308.73</u>	0.00 0.00	
01- -129-01 -648 S0093 SERVICE TIRE TRUCK CENTERS INC E0004 E.R.S. FLEET REPAIR, INC.	VEHICLE REPAIR	25-00104 25-00126	2811 & 2561 TIRES 2501,61,2701,2865	4,349.90 5,717.31 <u>10,067.21</u>	0.00 0.00	
01- -129-01 -659 G0072 GENSERVE, LLC	GENERATOR MAINTENANCE	24-01343	REPAIR CO#2	4,276.70	0.00	
01- -129-05 -655 S0348 SUPERIOR OFFICE SOLUTIONS D0170 DUNHAM, NANCY	MAINTENANCE SERVICES	24-01342 25-00105	SERVICE CONTRACT DIST#1 02/25 CLEANING	499.50 300.00 <u>799.50</u>	0.00 0.00	
01- -130-05 -290 U0020 UKG KRONOS SYSTEMS, LLC	PAYROLL SERVICES	25-00092	WORKFORCE 01/25 INV#12357501	378.04	0.00	
01- -135-02 -818 B0101 BHMG - CORPORATE CARE	SAFER GRANT YEAR TWO	24-01345	LUNDGREN	855.00	0.00	
01- -135-02 -821 B0101 BHMG - CORPORATE CARE	SAFER GRANT YEAR THREE	25-00103	BACCELLO,MOORE	1,710.00	0.00	
Fund Total:				34,425.58		
Total Charged Lines: 48		Total List Amount: 34,425.58		Total Void Amount: 0.00		