

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
March 19, 2025

Commissioner Tutela called a regular meeting to order at 6:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Tutela – present	Krohn –present
Minkler – present	Roman –present

Administrator Kubiell present.
Bisceglie present to take minutes.

APPROVING THE MINUTES

Minutes were tabled because there was no one present at the March 5th 2025 meeting to author. Bisceglie was asked if she could do them. She stated she normally writes her notes but will try to do them by listening to the audio recording.

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- Roman stated they are currently in contract negotiations.

FIRE ACADEMY Minkler stated before approving a purchase he would like to find out why the academy is looking to order twenty four mop handles. Krohn stated he is in the daytime Inspector class and was able to assist with the online portion of this class. He recommended another wearable microphone and if they continue to do the online portion of classes they need someone to guide the users that may have questions. The software working well.

INSURANCE-Minkler stated one incident with Station 28th ladder truck. Bisceglie advised that Lee's Emergency Equipment has been notified to obtain an estimate.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – No report

FIRE CHIEFS ASSOCIATION- No report

ADMINISTRATOR KUBIELL REPORT –Kubiell stated:

1. Truck report has been placed in the folders for review.

Krohn responded the lift kit for the new 2600 may be a common factor for these vehicles.

ATTORNEY REPORT – No report

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP- Eric Krusznis Co.4, Larry Lewis Co.2 (pending physical)

Motion Minkler second Roman to accept Eric Krusznis Co.4, Larry Lewis Co.2 as firefighters
(pending physical for Larry Lewis) Ayes – 4 Nays – 0 **CARRIED**

UNFINISHED BUSINESS

The following SOG'S and appointment of Attorney was tabled from the March 5th 2025 meeting.

Minkler is not conformable with the wording in the SOG but stated if the majority of the board wants it he is okay with it.

SOG-DAYTIME FIRE RESPONSE (JOINT)-Motion Roman second Krohn approving the Daytime Response SOG.

Ayes – 3 Nays – 0 CARRIED
(Minkler-Abstain)

Krohn asked if a member of the fire service posts a picture for example of their kids on the fire truck will they be suspended. Kubiel stated all must be mindful in what they post. Krohn stated as long as they are still able to post their normal stuff and not get jammed up because of a technicality in the SOG he is okay with it.

SOG-SOCIAL MEDIA POLICY (JOINT)-Motion Roman second Minkler approving the Social Media Policy.

Ayes – 4 Nays – 0 CARRIED

Krohn stated in light of the recent events there is a need to hire an attorney immediately and Parker McCay was the other firm that submitted an RFP.

ATTORNEY APPOINTMENT PARKER MCCAY-A resolution was presented, Motion Krohn second Roman appointing Parker McCay P.A. as board attorney. (See inserted resolution)

ROLL CALL VOTE

Roman-Yes Tutela-Yes
Krohn-Yes Minkler-Yes

CARRIED

Krohn asked if a motion needs to be made for himself as the Clerk and the Chair to meet with new attorney to fill them in. Tutela suggested contacting them to schedule.

Krohn asked if the board was notified of an injury. Kubiel stated yes and advised Chief Rice to send in the report.

NEW BUSINESS –None

BILLS

Motion Minkler second Roman to approve the bill list for March 19, 2025 providing funds are available. (SEE INSERTED LIST)

Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- Andrew Goresh:

Andy Goresh stated the disappointment in not having minutes to approve from the March 5th 2025 meeting. The board should have been prepared and not inhibit the process. He feels there were a lot of very important items that were discussed that may be lost.

Chief Uffer stated while he was on vacation he heard trial sets of gear had been delivered, asked where they are in the process. Kubiel stated he will speak with Catherine tomorrow. Uffer stated his main concern is getting his oldest gear out of service.

Private Executive Session- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

- 1. Complaint investigation**
- 2. Possible Litigation**

Respectfully submitted
Robert Krohn
Robert Krohn, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING PARKER MCCAY
AS ATTORNEY TO THE BOARD OF FIRE COMMISSIONERS PURSUANT TO
N.J.S.A. 40:69A-43(b),
AND AWARDING A CONTRACT FOR LEGAL SERVICES
TO PARKER MCCAY P.A.,
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-5
March 5, 2025**

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 40A:11-5 authorizes the award of a contract for such "professional services" without public advertisement for bids for the rendering of such services; and,

WHEREAS, there is presently on file in the Office of the Fire Commissioners a proposed retainer agreement submitted by Parker McCay which would provide for the rendering of such legal services; and,

WHEREAS, the Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-423(b), the Board of Fire Commissioners does hereby appoint Parker McCay to the Office of Attorney for Toms River Board of Fire Commissioners District No.1, for a term of one year or until the reorganization meeting of the board following the annual election.

2. That a retainer agreement for legal services to be rendered on behalf of the Board of Fire Commissioners be and hereby is awarded to Parker McCay as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.

3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

6. That the Clerk of the Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

7. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator; and,
- C. Parker McCay

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 19, 2025.


Clerk Fire District No.1

3. 19. 25
Date:

March 19, 2025
11:30 AM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2024-2025 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -141-000-003 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/25 Include Non-Budgeted: Y
Prior Year Only: N
Vendors: All
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -026	LIFE INSURANCE					
S0220	SPECIALTY BENEFITS GLATFELTER	25-00181	2ND QTR INSURANCE CVT302153-25	8,048.00	0.00	
01- -112-05 -027	LENGTH OF SERVICE AWARD					
V0101	VFIS	25-00193	1ST QTR. 2025 LOSAP	141,678.75	0.00	
01- -113-01 -063	HOSE & NOZZLES					
C0172	CONTINENTAL FIRE & SAFETY	24-01190	HOSE ORDER DIST 1	3,581.75	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
C0172	CONTINENTAL FIRE & SAFETY	24-00970	CO#2 PARATECH	564.30	0.00	
01- -117-10 -211	LICENSES					
K0090	KNOX COMPANY	25-00035	KNOX LICENSE RENEWAL	1,374.50	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	25-00187	LEGAL NOTICES	312.72	0.00	
01- -122-01 -386	CONFERENCES					
G0164	GRAY SMOKE CAR SERVICE LLC	25-00135	2025 FDIC TRANSPORTATION	244.44	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	25-00180	PHYSICAL FITNESS	210.00	0.00	
01- -126-01 -531	SUPPLIES					
E0194	ESI EQUIPMENT, INC.	25-00160	CO#1 TOOL OIL	100.00	0.00	
N0215	NORWOOD AUTO PARTS	25-00188	SUPLLIES DIST#1	90.50	0.00	
			190.50			
01- -126-01 -533	BATTERIES					
E0194	ESI EQUIPMENT, INC.	25-00138	CO#1 HOLMATRO BATTERY	875.00	0.00	
01- -127-01 -567	COMMUNICATIONS					
A0225	AT&T MOBILITY - CC	25-00175	ACCT#500624237 INV#VCD012025	1,392.78	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
A0225	AT&T MOBILITY - CC	25-00175	ACCT#500624237 INV#VCD012025	37.75	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
C0172	CONTINENTAL FIRE & SAFETY	24-01190	HOSE ORDER DIST 1	275.00	0.00	
E0194	ESI EQUIPMENT, INC.	25-00138	CO#1 HOLMATRO BATTERY	15.00	0.00	
E0194	ESI EQUIPMENT, INC.	25-00160	CO#1 TOOL OIL	15.00	0.00	
U0065	UPS	25-00189	SHIPPING ACCT#E5400F	22.87	0.00	

March 19, 2025
11:30 AM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2024-2025 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-01 -606 W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	25-00190	Continued SUPPLIES DIST#1	43.69 371.56	0.00	
01- -128-05 -607 W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	25-00190	SUPPLIES DIST#1	307.96	0.00	
01- -129-01 -648 E0004 E.R.S. FLEET REPAIR, INC.	VEHICLE REPAIR	24-01348	2610	6,451.25	0.00	
M0044 MAVIS DISCOUNT TIRE		25-00178	TIRE #2600, 910 REPAIR	657.95	0.00	
E0004 E.R.S. FLEET REPAIR, INC.		25-00186	2500,01,25,2610,24,71,2811,65	11,204.35	0.00	
N0215 NORWOOD AUTO PARTS		25-00188	SUPLIES DIST#1	8.70	0.00	
				18,322.25		
01- -129-01 -649 C0172 CONTINENTAL FIRE & SAFETY	EQUIPMENT REPAIR	25-00137	CO#2 STREAMLIGHT SCENE II	542.50	0.00	
E0194 ESI EQUIPMENT, INC.		25-00192	REPAIR CO#1	351.00	0.00	
				893.50		
01- -129-01 -652 M0090 MES SERVICE COMPANY, LLC	SCOTTS & EXTINGUISHERS REFILL/REPAIR	25-00117	REPAIRS CO.#1 & CO.#4	3,731.63	0.00	
01- -129-05 -648 M0044 MAVIS DISCOUNT TIRE	VEHICLE/EQUIPMENT REPAIRS	25-00178	TIRE #2600, 910 REPAIR	29.99	0.00	
01- -129-05 -657 K0090 KNOX COMPANY	DIST#2 CHARGES TO BE REIMBURSED	25-00035	KNOX LICENSE RENEWAL	1,374.50	0.00	
G0164 GRAY SMOKE CAR SERVICE LLC		25-00135	2025 FDIC TRANSPORTATION	61.11	0.00	
				1,435.61		
01- -130-05 -290 U0020 UKG KRONOS SYSTEMS, LLC	PAYROLL SERVICES	25-00179	WORKFORCE 02/25 INV#12369498	372.04	0.00	
01- -131-05 -730 S0165 SKIP'S FLORIST	TESTIMONIALS	25-00197	WILLSON	161.95	0.00	
01- -135-01 -801 S0170 SKYLANDS AREA FIRE EQUIPMENT	SUPPLEMENTAL FIRE GRANT	24-01174	TURNOUT GEAR CO#3 & D.C.	4,400.11	0.00	
	Fund Total:			188,537.09		
Total Charged Lines: 50 Total List Amount: 188,537.09 Total Void Amount: 0.00						

Account No Date Type	Account Description Transaction Data/Comment	Vendor/Source	Amount	User	Item #
01- -112-05 -020 03/05/25 Expd	HEALTH BENEFITS SHBP 3/25 DIST 1 HEALTH BENEFITS EMPLOYER		10,139.22	DM	B 2503 1
Total Expenditures: 1			10,139.22		