

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave, Conference Room "A"
April 2, 2025

Commissioner Tutela called the regular meeting to order at 6:30 p.m. The following statement was made. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Tutela – present Roman –present
Krohn – present Minkler-present

Administrator Kubiell present. Bisceglie present to take minutes.

APPROVING THE MINUTES

Motion Krohn second Minkler to approve the March 19, 2025 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 **CARRIED**

Motion Minkler second Krohn to table the March 5th reorganization Minutes and regular minutes.

Ayes – 4 Nays – 0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION-Krohn stated the forest fire radios were handed out. A list has been generated and supplied to the Administrator

FIRE PREVENTION BUREAU – Roman stated in contract negotiations. Minkler stated a claim has been reported re: broken windshield. The Bureau car went in for an oil change and came out with a broken windshield. Monica sent the quote out to the liaisons which was \$800.00. There is a \$500.00 deductible. Commissioner Duff recommended not going through insurance, Minkler stated if the board can get the \$300.00 from the insurance company why wouldn't we. Minkler requested this go on the joint board agenda.

FIRE ACADEMY – Krohn said it looks like the Academy is bringing in a good amount of funds reference classes.

INSURANCE –Minkler stated in addition to Bureau windshield a quote has been received for 2865 in the amount of \$6,240.00 to fix the ladder truck. The deductible as of January 1, 2025 has been raised to \$3,500.00 and has been submitted to insurance.

POLICE/EMERGENCY MANAGEMENT- Progress

LEGISLATION- No report

TOWNSHIP COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Tutela stated the new engine for Station 26 will be delivered some time in 2026.

FIRE CHIEFS ASSOCIATION- No report

ADMINISTRATOR KUBIELL REPORT – Kubiell stated:

1. Apologized the truck report is not in the folders for review tonight, Catherine left early.
2. Request to re-advertise for Attorney services, Parker and McCay has withdrawn.
3. Request from Co.2 and East Dover re: leases. The board has not officially increased the rent so the leases went out with no increase. If the board decides to do this a motion needs to be made.

4. The recruitment and retention lawn signs are in the office so the chiefs can come pick them up at their leisure.
5. Requesting to pay Tahoe's in between meetings.
6. Will be sending the pay per call and electronic policies for the boards review by the end of the week.
7. With the information received that the tape recorder was not working at the March 5, 2025 meeting he is requesting approval to send the YouTube video out to be transcribed.
8. Will be reviewing vehicles up at the fire academy soon to place them for sale. There has been no movement on East Dover's boat or the Dakota, moving them to Municibid.

Minkler stated he is looking at the purchase order re: decommission of the radio towers. The cost to remove equipment at Station 28 is \$14,700, Corporate Circle \$ 9,700, fire training is \$18,000. To remove the tower completely from Station 26 property is \$93,829.

ATTORNEY REPORT – No representation

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF J. CIRZ – See inserted report

CO. 1 ASST. CHIEF WEINGROFF – Weingroff stated busy month. Their dinner is Saturday night. Asked about portables chargers. Kubiel responded he is expecting them any day.

CO.2 CHIEF RICE —Rice thanked the board and the administrators re: peer counseling over the last month with the high stress calls. No one has reached out since the debriefing. Will be away at the FDIC starting Sunday. Asst. Chief O'Neill and Capt. Cirz will be in charge. Capt. Cirz will have Chiefs vehicle. 2600 vehicle going in to fix the back end on Tuesday. He asked if there is a time frame for the new engine. Tutela stated probably know something within the next six months. Minkler stated look for something late fall.

CO. 3 CHIEF CALVO –Tutela stated Chief Calvo could not be here but submitted a report. Minkler requested the report be placed in the minutes.

CO.4 LT. REID –Progress

ISLAND HEIGHTS –Progress

SEASIDE HEIGHTS Progress

FIRE CHIEFS ASSOCIATION –No report

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP– None

UNFINISHED BUSINESS- None

NEW BUSINESS

Minkler had questions re: air-paks. He said Middlesex has new air-paks and the emergency breathing safety system has changed. It is now called the universal breathing safety system. Does the board own any of the new adapters? Tutela was under the impression all paks had them. Lt. Reid stated the low pressure for the buddy breather systems have changed with their last NFPA update. To his knowledge none of the RIT paks are compatible to the new system and need to be retro fitted. Minkler stated he spoke with a salesman who is going to send Catherine a quote. Discussion followed.

Motion Roman second Minkler to increase the rent for the fire companies by 2%.

ROLL CALL VOTE

Tutela –Yes Krohn-Yes

Roman-Yes Minkler-Yes

Tutela stated a motion needs to be made re: sending the Youtube video out to be transcribed. Krohn asked if there is an estimated cost to have this done. Tutela stated no but they have to be done.

Motion Minkler second Roman to send out the Youtube video from the March 5th meeting to be transcribed into minutes.
Ayes – 4 Nays – 0 CARRIED

Tutela stated a motion is needed to have administrator review all cars that need to be sold and place them on Muncibid. Krohn asked if it is possible for them to be offered to the local fire companies first to see if they are willing to purchase from us before placing them on Muncibid.

Motion Krohn second Roman to see what vehicles are going to be sold and offer them for sale first to local fire companies prior to placing them on Muncibid.

Ayes – 4 Nays – 0 CARRIED

Kubiel asked to wait until the two Tahoe's are in service to do all at once. Board agreed.

Motion Minkler second Roman to advertise RFP for Board Attorney.

Ayes – 4 Nays – 0 CARRIED

Minkler stated Monica has brought this up in her email to the board that this has happened a couple times where the tape recorder failed to record. He is recommending to purchase another tape recorder as backup so this does not happen again.

Motion Krohn second Roman to pay for the two Tahoe's in between meetings.

Ayes – 4 Nays – 0 CARRIED

Krohn requested Administrator Kubiel to please make sure when the chevron is done on the back of the vehicle that it is the diamond grade and not flat reflective and to also make sure to match the color of the fire apparatus.

Chief Rice asked the status of the hose. Tutela stated to place the hose in service because it is what was ordered and paid. Rice asked if it was a clerical error. Tutela stated he does not believe it was a clerical error that is what was available. Kubiel stated although it was in the District Chiefs report but the board took no action.

Roman stated in the future the hose to be purchased will be what the chiefs recommended.

BILLS

Motion Minkler second Krohn to approve the bill list for April 2, 2025 pending available funds. (SEE INSERTED LIST)

Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC

Andy Goresh asked

1. Gear status? Production was supposed to start the end of March. Kubiel stated it is authorized to go into production this week.
2. Status of the two chief's cars that were ordered last year. Krohn stated he believes they should be delivered soon and will go right to Elite for the upfit.
3. This has been discussed in the past that the Asst. Chiefs cars can only be utilized by the Assistant Chief. The board was going to revisit this policy but has not done so yet. For example 2600 is leaving to go to a conference and the Assistant Chief should move to the chief's vehicle and the captain should move to the Asst. Chiefs vehicle but currently the policy does not allow it. Chief Rice stated in his company the Asst. Chief does not want to move to the Chiefs car because all his stuff is in his car.

4. Listening to what was discussed and the timeframe for apparatus and considering there was nothing placed on the ballot for apparatus has the board come up with a replacement plan. Requesting the board to take a serious look into this
5. Asked if the IAFC membership is offered to all chiefs, lots of useful information.
6. There was not a bill list attached to March but questioned on the bill list for February under legal Clearly, Giacobbe and Alfieri. Tutela stated this was for personnel issues. Asked if there was anything for March. Tutela said they were done and paid.
7. Asked if the damage to 2865 is paid for by insurance. Minkler stated yes and they the insurance company has raised the deductible to \$3500.

PRIVATE EXECUTIVE – None

There being no farther business, Motion Krohn second Minkler to end the meeting at 7:00 p.m.

Ayes – 4 Nays – 0 CARRIED

Respectfully submitted

Robert Krohn

Robert Krohn, Clerk

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -119-05 -273 V0101 VFIS	CONSULTANT	25-00233	GASB REPORTING	800.00	0.00	
01- -121-05 -346 00023 OCEAN COUNTY BOARD	ELECTION EXPENSES	25-00201	2025 ELECTION EXPENSES	3,029.41	0.00	
01- -123-05 -416 L0125 LEXIS-NEXIS B0108 BISCEGLIE, MONICA	DUES/SUBSCRIPTIONS	25-00120 25-00246	NJ REGISTER DIST#1 REIMBURSE TITLE/REGISTRATION	242.55 60.00	0.00 0.00	
				<u>302.55</u>		
01- -126-01 -531 H0100 HOME DEPOT	SUPPLIES	25-00222	EQUIP./SUPPLIES DIST#1 & JT.	50.87	0.00	
01- -127-01 -567 F0171 4X TECHNOLOGIES, LLC B0012 BANK OF AMERICA U0080 U.S. BANK A0224 AT&T MOBILITY 00207 OPTIMUM	COMMUNICATIONS	25-00202 25-00221 25-00245 25-00262 25-00263	03/25 SERVICES DIST#1 PROCUREMENT PURCHASES PROCUREMENT PURCHASES ACCT#287337618304 03/25 ACCT#07867-114249-01-2	439.70 949.00 945.00 305.15 158.26	0.00 0.00 0.00 0.00 0.00	
				<u>2,797.11</u>		
01- -127-05 -567 F0171 4X TECHNOLOGIES, LLC B0012 BANK OF AMERICA C0149 COMCAST CABLE U0080 U.S. BANK A0224 AT&T MOBILITY	COMMUNICATIONS/UTILITIES	25-00202 25-00221 25-00234 25-00245 25-00262	03/25 SERVICES DIST#1 PROCUREMENT PURCHASES ACCT#8499 05 194 0622198 PROCUREMENT PURCHASES ACCT#287337618304	234.99 63.10 361.07 75.25 38.24	0.00 0.00 0.00 0.00 0.00	
				<u>772.65</u>		
01- -128-05 -607 S0348 SUPERIOR OFFICE SOLUTIONS	OFFICE SUPPLIES/SHIPPING	25-00148	COPIES DIST#1	50.41	0.00	
01- -129-01 -648 J0014 J & R PRO AUTOMOTIVE	VEHICLE REPAIR	25-00269	2710 OIL CHANGE/REPAIRS	454.33	0.00	
01- -129-01 -649 E0194 ESI EQUIPMENT, INC.	EQUIPMENT REPAIR	25-00041	CO#3 MAINT. AGMT.	771.00	0.00	
01- -129-05 -655 D0170 DUNHAM, NANCY	MAINTENANCE SERVICES	25-00200	03/25 CLEANING	300.00	0.00	
01- -129-05 -657 G0229 GUARDIAN B0012 BANK OF AMERICA U0080 U.S. BANK V0058 VISION SERVICE PLAN INS. CO. A0234 ATLANTIC IT SOLUTIONS	DIST#2 CHARGES TO BE REIMBURSED	25-00204 25-00221 25-00245 25-00260 25-00266	04/25 INSURANCE GROUP#038344 PROCUREMENT PURCHASES PROCUREMENT PURCHASES 04/25 INS. CLIENT ID#40162306 04/25 CYBER SECURITY	139.93 812.09 816.25 59.59 628.50	0.00 0.00 0.00 0.00 0.00	
				<u>2,456.36</u>		
01- -129-10 -655 A0234 ATLANTIC IT SOLUTIONS A0234 ATLANTIC IT SOLUTIONS	I/T MAINTENANCE	25-00264 25-00266	03/25 I/T SERVICES DIST#1 04/25 CYBER SECURITY	894.00 1,106.07	0.00 0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-10 -655 A0234 ATLANTIC IT SOLUTIONS	I/T MAINTENANCE	25-00267	Continued REPLACEMENT COMPUTER CO#2	95.00 <u>2,095.07</u>	0.00	
01- -130-05 -290 P0070 PAYCHEX INC.	PAYROLL SERVICES	25-00261	03/25 PAYROLL	670.94	0.00	
Fund Total:				263,301.95		
Total Charged Lines: 48		Total List Amount: 263,301.95		Total Void Amount: 0.00		

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Brian Budd	2421	Fire Academy fees	450.00
Millstone Fire Dist#1	50604	Fire Academy fees	450.00
Lanoka Harbor Fire Co#1	1273	Fire Academy fees	250.00
Brian Pemberton	114	Fire Academy fees	450.00
Jackson Fire Dist#3	7556	Fire Academy fees	150.00
Bureau of Fire Prevention	366	2/25 Bureau Revenue	37,365.76
Toms River Fire Dist#2	2787	Jt. bills 3/25, email, FDIC, Cyber, Ins.	121,722.56
Michael Maurath	232	Fire Academy fees	450.00
Joseph Toth	1306	Fire Academy fees	450.00
Fire Officers Training Academy	5101	Fire Academy fees	300.00
Nicholas Mattiello	397	Fire Academy fees	450.00
Anthony Bollettino	989	Fire Academy fees	450.00
Michael Patasso	314	Fire Academy fees	450.00
Brick Fire Dist#1	25727	Fire Academy fees	250.00
Brick Fire Dist#1	25728	Fire Academy fees	2,500.00
Brick Fire Dist#1	25729	Fire Academy fees	1,250.00
Jackson Fire Dist#2	24328	Fire Academy fees	500.00
Bayville Fire Co#1	8449	Fire Academy fees	250.00
Wall Fire Dist#3	1219	Fire Academy fees	450.00
Craig Sisk	484	Fire Academy fees	450.00
Brandon Kuhl	113	Fire Academy fees	450.00
Michele Nolan	6207	Fire Academy fees	450.00
John Bonvenca	106	Fire Academy fees	450.00
Evan Smith	86818573-1	Fire Academy fees	450.00
Matthew Nowak	9609811590	Fire Academy fees	450.00
Payton Micewicz	102	Fire Academy fees	450.00
Vincent Crawford	9494308603	Fire Academy fees	450.00
Ty Nicol	294	Fire Academy fees	450.00
Jessica Stancampiano	3408	Fire Academy fees	450.00
Anthony Passriello	6383103728	Fire Academy fees	450.00

