

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
April 16, 2025

Commissioner Tutela called a regular meeting to order at 6:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Tutela – present	Krohn –present
Minkler – present	Roman -present

Administrator Kubiel present.
Bisceglie present to take minutes.

APPROVING THE MINUTES

Motion Krohn second Minkler to approve the April 2, 2025 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION –Roman stated the communication center phones are back on line. Krohn stated the radio towers are in the process of being dismantled. Trying to get to East Dover first because of the Osprey nest.

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY. Krohn stated several weekend burns coming up to outside companies. Lots of classes being offered.

INSURANCE-No report

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –Krohn stated the US Senate sent a letter to REV Group, Oshkosh Corporation and to Rosenbauer America re: the soaring costs and significant delays in production of fire apparatus. Kubiel stated there is a Youtube video that confirms what Commissioner Krohn said and he will send out to everyone to view.

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Roman stated 2525 out of service.

FIRE CHIEFS ASSOCIATION- No report

ADMINISTRATOR KUBIEL REPORT –Kubiel stated:

1. Truck report has been placed in the folders for review.
2. 04/24/25 the dismantling of the East Dover tower will commence, then to Co.2.

ATTORNEY REPORT – No representation

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP None

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION ENTERING INTO AN INTER-LOCAL AGREEMENT WITH BERGEN COUNTY CO-OP- Motion Minkler second Roman to enter into an Inter-Local agreement with a State of New Jersey CK04 Cooperative Purchasing Alliance (Bergen County CO-OP)

ROLL CALL VOTE

Roman-Yes

Tutela-Yes

Krohn-Yes

Minkler-Yes

CARRIED

PAY DISTRICT NO.1 JOINT BILLS IN BETWEEN MEETINGS.

- a. FP Mailing Solutions-\$92.85**
- b. NJ Advanced Media-\$85.44**
- c. Xybix Systems \$284.13**
- d. Safelite Fulfillment \$812.16**

Minkler stated the Safelite bill was approved to be paid at the Joint Board Meeting but stated the other bills can wait until the Joint Board Meeting. Bisceglie asked to speak and stated the reason this was requested is because they were received after the last joint board meeting and to avoid paying late fees Financial Clerk Halliwell made this request. Discussion followed on due dates of invoices and when received and why the delay in paying. Minkler asked Kubiel to look into this and then agreed to pay.

Motion Minkler second Roman to pay FP Mailing Solutions \$92.85, NJ Advanced Media \$85.44, Xybix Systems \$284.13 and Safelite Fulfillment \$812.16 in between meetings.

Ayes – 4 Nays – 0 CARRIED

BILLS

Roman asked if there was a breakdown of the invoice re: \$26,000 in legal fees from Rothstein, Mandell, Strohm, Halm &Cipriani. He requested this be held until such time he has a chance to review.

Minkler asked the following questions.

1. The price for fuel for the month was extremely high. He noticed there was a police vehicle on the invoice and asked Kubiel to look into this
2. Nelson Marine invoice was for was Station 27 boat and Ocean Beach Marina is for Station 26's boat. Kubiel responded yes.
3. Lexipol, \$8,679 is that up and running? Kubiel stated it is in the process of transitioning.
4. Is the \$109,000 for the cars and were they received? Kubiel responded yes.
5. Accountability flash for boat marine radio. Kubiel responded for all three boats.

Motion Roman second Minkler to approve the bills for April 16th 2025 providing funds are available with the exception of the legal invoice for Rothstein, Mandell, Strohm, Halm &Cipriani and correct the Lavallette fuel bill.

(SEE INSERTED LIST)

Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC-

Chief Uffer stated he is going away for another two weeks' vacation and Asst. Chief Weingroff will be in charge.

Firefighter Ian Monzo stated he will be resigning within the next month and moving to upstate New York.

Andrew Goresh stated:

1. Asked who the transit van was for that was discussed at the Joint Board Meeting. Krohn responded Bureau.
2. Was a vehicle purchased for Communication Supervisor and what type of vehicle? Kubiel responded, not this year it was just on the ballot in 2025. He asked what type of vehicle? Kubiel responded Weinberger requested a F150. Goresh stated wouldn't it be more advantageous if a transit vehicle was purchased for him. Krohn stated this is something that could be discussed at the joint board meeting if he is looking for answers.
3. Recently RFP went out for an attorney, has there been anything returned as of yet? Tutela stated not at this time.
4. Were there dates on the \$26,000 attorney bill? Tutela stated it was tabled so the board can review.
5. Since there is no board attorney how is the board handling the legal fees for the employees named in the current litigation working in their official capacity? Tutela stated he does not know at this time. Goresh stated this should be covered under District No.1 as it has been done in the past.
6. Any status update on the March 5th 2025 meeting? A lot of questions were asked at the meeting and a lot of public comments. This meeting was very important and it is a shame that there are no minutes.
7. The East Dover Tower and the Osprey nest. There are certain restrictions as it relates to the removal of the nest and suggested the board look into this before removing.
8. Going back to the legal bill again regarding the \$26,000 invoice. Between this and the January bill it is already 10% of the yearly budget and important for the board to scrutinize this bill.

Motion Krohn second Minkler to adjourn the meeting at 6:25 p.m.

Ayes – 4 Nays – 0 CARRIED

Respectfully submitted

Robert Krohn

Robert Krohn, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE
COMMISSIONERS, DISTRICT No.1,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A
INTERLOCAL AGREEMENT WITH A STATE OF NEW JERSEY CK04
COOPERTAIVE PURCHASING ALLIANCE (BERGEN COUNTY CO-OP)
April 16, 2025**

WHEREAS, the Toms River Township Board of Fire Commissioners, District No.1, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

WHEREAS, the Toms River Township Board of Fire Commissioners, District No.1, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into a State of New Jersey CK04 recognized cooperative Purchasing Alliance (Bergen County CO-OP) agreement; and;

WHEREAS, Bergen County CO-OP is a Voluntary Cooperative Pricing System and political subdivision of the State of New Jersey operating under N.J.S.A. 40A:11-11(5); and,

WHEREAS, Bergen County CO-OP is authorized to contract with eligible entities for the purchase of goods and services; and,

WHEREAS, Bergen County CO-OP has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

WHEREAS, the Toms River Township Board of desires to contract Bergen County CO-OP;

NOW, THEREFORE, be it Resolved that:

1. The Administrator of District No.1 is hereby authorized to complete and execute any necessary paperwork required to enter into an inter-local agreement with the Bergen County CO-OP;

2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;

3. The initial period of the agreement shall be for the balance of the Calendar year;

4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into pursuant to this agreement;

5. All purchases will be in accordance with procedures established by the Bergen County CO-OP and in accordance with the Laws of the State of New Jersey;

6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Bergen County CO-OP;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Bergen County CO-OP;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

CERTIFICATION

I, Robert Krohn Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No. 1 in the County of Ocean at its meeting held on April 16th 2025


Clerk, Fire District No. 1

Date: April 16, 2025

April 16, 2025
01:25 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2024-2025 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -113-01 -063 to 01- -141-000-003 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 04/03/25 to 04/16/25 Include Non-Budgeted: Y
Prior Year Only: N
Vendors: All
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -113-01 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	25-00218	CO#1 TARPS	96.25	0.00	
01- -113-07 -064	TOOLS & EQUIPMENT					
C0177	CONVERY CANVAS CO.	25-00228	CONSOLE COVER CO#2	180.00	0.00	
01- -113-10 -074	OFFICE EQUIPMENT					
A0234	ATLANTIC IT SOLUTIONS	25-00313	REPLACEMENT COMPUTER CO#3	1,052.88	0.00	
01- -115-05 -136	RENT/LEASE					
F0175	FP MAILING SOLUTIONS	25-00308	METER RENTAL DIST#1	92.85	0.00	
01- -116-05 -172	INSURANCE PREMIUMS					
C0163	CONNER STRONG & BUCKELEW	25-00312	TREASURER'S BOND	2,515.00	0.00	
01- -117-05 -211	LICENSES					
L0124	LEXIPOL LLC	25-00303	2025 DOCUMENT LICENSING	12,632.30	0.00	
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	25-00287	LEGAL FEES	26,315.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	25-00307	PROF. SERVICES/MTG. DATES	142.60	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
G0033	GANN LAW BOOKS	25-00134	ADMIN LAW BOOK	235.00	0.00	
N0150	NEW JERSEY MOTOR VEHICLE COMM.	25-00302	REGISTER DIST#1 VEHICLE	60.00	0.00	
				295.00		
01- -124-01 -449	PHYSICAL FITNESS					
L0054	LAVALLETTE PERSONAL FITNESS	25-00278	PHYSICAL FITNESS	230.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
A0099	ALL HANDS FIRE EQUIPMENT	25-00219	ST25 EXTRICATION GLOVES	840.00	0.00	
01- -126-01 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	25-00283	2/25 FUEL DIST#1	843.72	0.00	
B0141	BOROUGH OF LAVALLETTE	25-00305	03/25 FUEL	417.56	0.00	
				1,261.28		
01- -126-01 -533	BATTERIES					
E0194	ESI EQUIPMENT, INC.	25-00299	CO#1 HOLMATRO BATTERY	875.00	0.00	

April 16, 2025
01:25 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2024-2025 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567 A0225 AT&T MOBILITY - CC	COMMUNICATIONS	25-00300	ACCT#500624237 INV#VCD032025	910.83	0.00	
01- -127-05 -567 A0225 AT&T MOBILITY - CC	COMMUNICATIONS/UTILITIES	25-00300	ACCT#500624237 INV#VCD032025	31.57	0.00	
01- -128-01 -606 W0134 WITMER ASSOCIATES, INC.	OFFICE SUPPLIES/SHIPPING	25-00218	CO#1 TARPS	81.00	0.00	
A0099 ALL HANDS FIRE EQUIPMENT		25-00219	ST25 EXTRICATION GLOVES	31.99	0.00	
E0069 ELECTRONIC MEASUREMENT LAB INC		25-00225	SERVICE CHARGE/REPAIR	27.60	0.00	
E0194 ESI EQUIPMENT, INC.		25-00299	CO#1 HOLMATRO BATTERY	15.00	0.00	
				155.59		
01- -128-05 -607 G0033 GANN LAW BOOKS	OFFICE SUPPLIES/SHIPPING	25-00134	ADMIN LAW BOOK	12.00	0.00	
01- -129-01 -648 N0101 NELSON MARINE BASIN INC.	VEHICLE REPAIR	24-01350	2756 WINTERIZE	2,093.00	0.00	
E0004 E.R.S. FLEET REPAIR, INC.		25-00273	2501,61,2600,26 AERIAL INSP.	9,352.11	0.00	
N0101 NELSON MARINE BASIN INC.		25-00282	2756 SPRING STARTUP	1,650.00	0.00	
00015 OCEAN BEACH MARINE CENTERS		25-00310	2626 SPRING STARTUP	1,892.70	0.00	
				14,987.81		
01- -129-01 -649 E0069 ELECTRONIC MEASUREMENT LAB INC	EQUIPMENT REPAIR	25-00225	SERVICE CHARGE/REPAIR	683.80	0.00	
01- -129-01 -651 G0053 GEAR WASH	TURNOUT GEAR CLEAN/REPAIR	25-00280	CLEAN GEAR	229.79	0.00	
01- -129-01 -654 A0076 AIR & GAS TECHNOLOGIES, INC.	CASCADE MAINTENANCE	25-00226	2025 MAINTENANCE CONTRACT	7,202.00	0.00	
01- -129-05 -657 L0124 LEXIPOL LLC	DIST#2 CHARGES TO BE REIMBURSED	25-00303	2025 DOCUMENT LICENSING	8,679.84	0.00	
01- -129-10 -655 A0234 ATLANTIC IT SOLUTIONS	I/T MAINTENANCE	25-00313	REPLACEMENT COMPUTER CO#3	95.00	0.00	
01- -130-05 -290 U0020 UKG KRONOS SYSTEMS, LLC	PAYROLL SERVICES	25-00304	WORKFORCE 03/25 INV#12386069	354.04	0.00	
01- -134-01 -754 P0088 PELLEGRINO CHEVROLET	CHIEF'S VEHICLES 2024	24-00814	2025 CHEVY TAHOES	109,242.92	0.00	
01- -135-02 -821 B0101 BHMGM - CORPORATE CARE	SAFER GRANT YEAR THREE	25-00279	SPENCER	855.00	0.00	
	Fund Total:			189,968.35		
Total Charged Lines: 49 Total List Amount: 189,968.35 Total Void Amount: 0.00						