

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**Ocean Beach Fire Company**  
**October 15, 2025**

Commissioner Roman called a regular meeting to order at 645 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present	Krohn –present
Minkler – present	Cirz -present
Roman- present	

Administrator Kubiel present and Attorney Koutsouris was present  
Bisceglie present to take minutes.

**APPROVING THE MINUTES**

**Motion Krohn second Cirz to approve the October 1, 2025 minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 4    Nays – 0    CARRIED**  
(Minkler Abstain)

**REPORTS OF COMMITTEES**

**COMMUNICATION** –Krohn stated sounds like the new dispatcher doing very well. Attorney Koutsouris stated at the last meeting there was a concern re: the board appointed Chaplin responding to fires. Communication Supervisor Weinberger temporarily disable his access to the IAR system A letter was sent to him to cease responding until a policy can be created. He recommended two commissioners form a committee to work on a SOG/Policy. Krohn stated he will work with the Chiefs association and Attorney Koutsouris to create such policy.

**FIRE PREVENTION BUREAU**- Cirz stated a budget meeting with the liaisons is scheduled for October 28, 2025.

**FIRE ACADEMY**. Krohn wanted it on the record that a vote was made at the last joint board meeting that he abstained on and wanted to make it clear why. He read the District No.1 handbook and trying to rope every incident into one punishment is an issue. Each incident should be handled individually not as a blanket statement. He feels the Fire Academy is doing a great job and is working with the director to try to implement EMS classes. Attorney Koutsouris stated there is no such thing as a joint employee or a gentleman agreement. Currently District No.1 is the lead paying agency, need to finalize a shared service agreement between the districts.

**INSURANCE**-Cirz stated we are in the process of completing physicals and serious medical issue with discovered with one of our firefighters. This physical may have saved his life. Tutela stated State Health benefits are going up substantially. Administrator Kubiel has sent information over to Connor Strong to see if they can find a plan that is equal to or greater than the current plan. He will check tomorrow.

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** – No report

**COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – Krohn asked Kubiell if Elite has started on the vehicle. Kubiell will check tomorrow.

**FIRE CHIEFS ASSOCIATION**- No report

**ADMINISTRATOR KUBIELL REPORT** –No report

**ATTORNEY REPORT** – Nothing for open session

**REMOVALS FROM THE ROLLS**- Seasonal Firefighter Clay Hubinger Co.3

Motion Tutella second Cirz to remove Seasonal Firefighter Clay Hubinger Co.3 from the rolls  
Ayes – 5 Nays – 0 **CARRIED**

**APPLICATIONS FOR MEMBERSHIP** Emily Salmorin Co.1 as firefighter

Motion Roman second Krohn to accept Emily Salmorin Co.1 as a firefighter pending physical.  
Ayes – 5 Nays – 0 **CARRIED**

**UNFINISHED BUSINESS**-None

**NEW BUSINESS-**

**DISCUSSION ON FUNDS FOR THE SPECIAL MEETING FOR THE UP-FIT OF CHIEFS VEHICLES-** Krohn stated Dawn reached out to the DCA where they advised her the way to secure funds is to hold a special meeting to release \$80,000 of restricted funds into the 2026 budget. If passed these funds are to up-fit the other chief's vehicle currently at Elite and place an additional \$40,000 for the new 1-100. Commissioner Krohn read the question out loud.

**PLEASE BE ADVISED that the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean shall hold a special meeting on November 6, 2025 between the hours of 6:00 pm and 9:00 pm at East Dover Fire Company, 629 Fischer Blvd to secure voter approval to complete the up-fit of two (2) chief's vehicles not to exceed \$80, 000. At said meeting the legal voters shall either approve or disapprove of said proposed capital project and determine the amount of monies to be expended concerning the project. As these monies are located within current restricted fund balance there will be no additional tax impact to the residents of Toms River Fire District No. 1.**

Motion Cirz second Minkler to advertise a special meeting on Thursday November 6, 2025 from 6:00 p.m. to 9:00 p.m. at East Dover Fire Company to secure voter approval to up-fit (2) two chiefs vehicles in the amount of \$80,000

**ROLL CALL VOTE**

Tutella –Yes

Cirz-Yes

Krohn-Yes

Minkler-Yes

**CARRIED**

Roman-Yes

**COMMISSIONER MINKLER'S REQUEST TO REMOVE HIM OFF THE LIAISON LIST AND AS TREASURER.**

Minkler requested to be removed as treasurer and as liaison. Chairman Roman asked Minkler if he was requesting to do nothing and just collect a check. Minkler responded yes. Discussion on who can play a dual role. Attorney Koutsouris stated that there are statutes which allow certain positions to have dual roles. Kubiell stated that two years ago the auditor stated the purchasing

agent and treasurer cannot be the same person. A motion to be made for Anthony Cirz to be the treasurer and if he cannot, Vice Chairman Tutela stated he would..

**Motion Roman second Krohn to appoint Anthony Cirz as treasurer unless auditor states this cannot be done then Vice Chairman Richard Tutela will assume the role.**

**ROLL CALL VOTE**

<b>Tutela –Yes</b>	<b>Cirz-Yes</b>	
<b>Krohn -Yes</b>	<b>Minkler-Yes</b>	<b><u>CARRIED</u></b>
<b>Roman-Yes</b>		

**Minkler stated he will stay as liaison.**

**REQUEST FROM MONICA BISCEGLIE TO ATTEND LEAGUE OF MUNICIPALITIES ON WEDNESDAY NOVEMBER 19, 2025- Motion Krohn second Minkler for Monica Bisceglie to attend the League of Municipalities on Wednesday November 19, 2025**

**Ayes – 5 Nays – 0 CARRIED**

**SET A MINIMUM FOR BID FOR 2007 DODGE DAKOTA, 2011 CHEVY TAHOE, 2013 FORD EXPLORER AND THE 2007 BOSTON WHALER.**

Discussion on minimum for the three cars and the boat that are sitting at the Fire Academy. Krohn suggested \$5,000 for all vehicles and \$15,000 for the Boston Whaler. Krohn asked that it be offered to local agencies first and if they don't get sold that way to place them out to bid.

**Motion Krohn second Cirz to set the minimum bid at \$5,000 for each of the vehicles, offer them to the local agencies first and if they do not sell, then place them out to bid.**

**Ayes – 5 Nays – 0 CARRIED**

Minkler stated several members of his fire company asked about Tango Tango and he is unsure what this is. Krohn stated District No.2 uses it. He suggested contacting District No.2 to see if we can enter into an agreement with them. Tango Tango is app on your phone that allows the firefighters to hear the radio. Krohn asked for this to be placed on the joint agenda.

**BILLS**

**Motion Cirz second Minkler to approve the bills for October 15, 2025 providing funds are available. (SEE INSERTED LIST) Ayes – 5 Nays – 0 CARRIED**

**PARTICIPATION BY THE PUBLIC**

Chief Uffer asked the status of an application for fire police Samantha Harter. Kubiell stated this is currently a personnel matter.

Andy Goresh stated:

1. Is the Chaplin on a temporary hold? Attorney Koutsouris responded he is currently not responding until a policy can be created.
2. Wanted to clarify the special meeting and stated is this is to up-fit one vehicle that is currently at Elite and to place an additional \$40,000 on the question to up-fit the new chief's vehicle (1-100)? Was this approved already but because there was only \$70,000 placed on the ballot question the board would fall short again to up-fit? Krohn stated yes and we have that in writing from the DCA to be able to do it this way.

Monica Bisceglie explained that registered voters will come in and sign a book with their name then be given a paper ballot to vote yes or no then drop it in a locked box.

Commissioner Krohn would like to reach out to the chiefs and find out the status of the fire police roll in their departments. Suggest to possibly transition to a different role where they can be utilized more efficiently.

**Motion Krohn second Minkler to go into Private Executive Session @ 7:20 p.m.**

**Ayes – 5 Nays – 0 CARRIED**

**Private Executive Session- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.**

**1. Personnel-complaint**

**Motion Krohn second Minkler to go back into open session at 7:43 p.m.**

**Ayes – 5 Nays – 0 CARRIED**

**Motion Krohn second Minkler to authorize Charles Schlager to investigate an employee complaint.**

**Ayes – 5 Nays – 0 CARRIED**

**Motion Cirz second Krohn to close the meeting @ 7:45**

**Ayes – 5 Nays – 0 CARRIED**

Respectfully submitted

*Robert Krohn*

Robert Krohn, Clerk



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -531	SUPPLIES					
C0172	CONTINENTAL FIRE & SAFETY	25-00834	CO#3 TOOL FUEL	114.00	0.00	
G0155	GRAINGER	25-00836	CO#4 ROAD FLARES	<u>241.18</u>	0.00	
				355.18		
01- -127-01 -567	COMMUNICATIONS					
A0224	AT&T MOBILITY	25-00865	ACCT#287337618304	298.95	0.00	
A0225	AT&T MOBILITY - CC	25-00867	ACCT#500624237 INV#VCD092025	<u>938.98</u>	0.00	
				1,237.93		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
A0224	AT&T MOBILITY	25-00865	ACCT#287337618304	174.70	0.00	
A0225	AT&T MOBILITY - CC	25-00867	ACCT#500624237 INV#VCD092025	<u>21.69</u>	0.00	
				196.39		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0095	WEST MARINE PRO	25-00787	CO#3 WEST MARINE ORDER	9.95	0.00	
W0004	W.B. MASON CO., INC.	25-00863	SUPPLIES DIST#1	<u>119.98</u>	0.00	
				129.93		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	25-00863	SUPPLIES DIST#1	434.25	0.00	
01- -129-01 -647	REFURBISHING					
O0120	OCTOPUS YACHTS, LLC	25-00779	CO#3 RAYMARINE CLASS A DISPLAY	2,565.00	0.00	
01- -129-01 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	25-00870	2600 OIL CHANGE	82.95	0.00	
B0051	BAYWOOD MARINA	25-00873	CO#4 SHARK BOAT SERVICE	4,000.93	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	25-00876	2525,61,2721,2801, 27 & 28 PM	<u>21,236.54</u>	0.00	
				25,320.42		
01- -129-01 -649	EQUIPMENT REPAIR					
E0194	ESI EQUIPMENT, INC.	25-00861	REPAIR CO#1	495.00	0.00	
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072	GENSERVE, LLC	25-00874	GENTRACKER	4,200.00	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
A0046	ADVANCED MONEY SYSTEMS, LLC	25-00872	MAINT. CONTRACT	450.00	0.00	
01- -129-05 -657	DIST#2 CHARGES TO BE REIMBURSED					
A0234	ATLANTIC IT SOLUTIONS	25-00845	10/25 CYBER SECURITY	628.50	0.00	
V0058	VISION SERVICE PLAN INS. CO.	25-00864	10/25 INS. CLIENT ID#40162306	<u>59.59</u>	0.00	
				688.09		
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	25-00843	09/25 I/T SERVICES DIST#1	894.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	25-00845	10/25 CYBER SECURITY	<u>1,106.07</u>	0.00	
				2,000.07		

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Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -130-05 -290	PAYROLL SERVICES					
U0020	UKG KRONOS SYSTEMS, LLC	25-00860	WORKFORCE 09/25	380.68	0.00	
	Fund Total:			167,239.21		
Total Charged Lines: 49		Total List Amount:	167,239.21	Total Void Amount:	0.00	

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