

**Toms River Fire Commissioners
Joint Board Meeting Minutes
Toms River Fire Academy
December 10, 2025**

Commissioner Britton called the regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 5:30 p.m. with a salute to the flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Tutela- present	Britton – present
Krohn –absent	Duff – present
Minkler – present	Heroy -present
Roman-present	Seiders –present
Cirz-Present	Willson- present

Bisceglie present to take minutes.

Motion Heroy second Willson to approve regular minutes of the November 12, 2025 meeting providing a copy is made available for inspection by the public during this meeting.

**AYES-8 NAYS-0 ABSTAIN-1 CARRIED
(Tutela)**

COMMUNICATIONS – Defer to supervisor.

COMMUNICATION SUPERVISOR WEINBERGER – (See inserted report)

FIRE ACADEMY- Defer to Director

Seiders is requesting a meeting with Liaisons following this meeting.

FIRE ACADEMY DIRECTOR GORMAN – (See inserted report) Minkler asked if Trane has installed the module that was approved at the last meeting. Gorman stated the part is on order with a lead time of eight weeks.

BUREAU OF FIRE PREVENTION- Defer to Chief.

BUREAU CHIEF JANORA (See inserted report)

LEGISLATION- No report

FIRE CHIEFS ASSOCIATION – No report

INSURANCE- Progress

DISTRICT NO. 2 ADMINISTRATOR CARSON –Carson stated he has been working with Monica re: several District items. Requesting a meeting with the liaisons for insurance to make sure all the coverage meets the districts' needs.

ATTORNEY REPORT- Attorney Koutsouris stated he spoke with Attorney Braslow re: concerns about Shared Service agreement. He states there is no entity as it relates to the joint board. But action needs to be taken regarding the budget. Recommends adopting the Shared service agreement tonight with the understanding that amendments may be made to meet the state requirements.

BILLS

Motion Duff second Willson for District No.2 to pay \$99,242.85 for their share of the bills.

AYES-5 NAYS-0 ABSTAIN-0 **CARRIED**

Motion Minkler second Cirz for District No.1 to pay the bills.

AYES-4 NAYS-0 ABSTAIN-0 **CARRIED**

Minkler questioned Tranz Connection on the bill list. It was stated it is for Bureau vehicles.

UNFINISHED BUSINESS- None

NEW BUSINESS

MOTION TO APPROVE 2% INCREASE FOR PER DIEM FIRE DISPATCHERS AND PER DIEM INSTRUCTORS COMMENCING JANUARY 2026

Motion Minkler second Heroy authorizing a 2% increase for per diem Fire Dispatchers and instructors commencing January 2026. AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

MOTION TO PAY WORKERS COMPENSATION RENEWAL ON JANUARY 2, 2026

Motion Minkler second Heroy to pay workers compensation in the amount of \$3, 906.

AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

DISCUSSION ON BALLOT QUESTIONS (SCBA \$150,000) TECH RESCUE REPLACEMENT VEHICLE (150,000) AND BUREAU VEHICLE.

Motion Cirz second Willson authorizing SCBA (\$150,000), Tech Rescue replacement vehicle (\$150,000) and Bureau vehicle (\$170,000). AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

RESOLUTION AUTHORIZING CANCELATION OF UNEXPENDED FUNDS.

A resolution was presented, Motion Heroy second Roman authorizing the cancellation of unexpended funds.

ROLL CALL VOTE

Tutela -Yes Krohn-absent

Minkler-Yes Cirz -Yes

Roman- Yes

Duff -Yes Seiders-Yes

Heroy-Yes Willson -Yes

Britton-Yes

CARRIED

MOTION TO REMOVE JOHN IORIO AS PER DIEM FIRE DISPATCHER – Motion Roman second Heroy accepting resignation of per diem fire dispatcher John Iorio.

AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

RESOLUTION APPROVING SHARED SERVICE AGREEMENT BETWEEN DISTRICT NO .1 & 2 . A resolution was presented, Motion Willson second Roman authorizing the mutually agreed upon Shared service agreement between District No.1 & 2.

ROLL CALL VOTE

Tutela -Yes Krohn-Absent
Minkler-Yes Cirz -Yes
Roman- Yes

Duff -Yes Seiders-Yes
Heroy-Yes Willson -Yes
Britton-Yes

CARRIED

TOMS RIVER FIRE DISTRICT NO.1

RESOLUTION FIRE COMMISSIONERS COMPENSATION-A resolution was presented, Motion Tutela second Roman establishing compensation for members of Toms River Fire District No.1 Commissioners.

ROLL CALL VOTE

Tutela -Yes Krohn-Absent
Minkler-Yes Cirz -Yes
Roman- Yes

Motion Roman second Minkler excusing Commissioner Krohn.

AYES-9 NAYS-0 ABSTAIN-0

CARRIED

Participation by the public- None

Motion Tutela second Heroy to go into private executive session at 5:55 p.m.

AYES-9 NAYS-0 ABSTAIN-0

CARRIED

Private Executive Session- Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

1. Contract negotiations

Motion Cirz second Willson to go into open session at 6:15 p.m.

AYES-9 NAYS-0 ABSTAIN-0

CARRIED

There being no further business, Motion Duff second Minkler to close the meeting at 6:16p.m.

AYES-9 NAYS-0 ABSTAIN-0

CARRIED

Respectfully submitted
Robert Krohn
Clerk Toms River District No.1



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



Fire Bureau Report Joint Board of Fire Commissioners Meeting 12/10/2025

1. Inspection Review and Quality Control
 - a. To improve data accuracy, code compliance and appropriate enforcement, Assistant Chief Foster has been completing quality assurance reviews of inspection records in SDL. The goal is to ensure all inspection outcomes, violations, and follow-ups are documented consistently across all inspectors. This initiative supports future data reporting and strengthens tracking. These efforts are working toward consistency in violation and enforcement action.
2. New Clerical Employee – Rebecca Cloos
 - a. Our new clerical employee, Rebecca Cloos, started with the Bureau on December 1st and is currently training on all aspects of office operations. Sara and Kim have been assisting with day-to-day procedural training, while Assistant Chief Foster has been providing guidance on the use of SDL and our server file systems. Sara has taken this opportunity to create video training walkthroughs for several SDL topics. These are short, quick review videos for several of the most common clerical tasks. Overall, Rebecca is doing well and appears to be a great fit for our team. As her training progresses, I will provide additional updates on her development and responsibilities.
3. Hooper Ave Sports Bubble
 - a. The replacement of the membrane sports bubble at Hooper Avenue Elementary School is nearing completion. The UCC variations that were in place for the original structure are no longer valid, and the new bubble is not approved for spectator occupancy. The school district has reached out to request floor plan approvals for temporary layout modifications based on specific sporting events. We are working closely with school representatives to establish reasonable and compliant arrangements for future activities held within the new structure.
4. Green Brair Meeting
 - a. Inspector Oeskovic and I attended a meeting at Greenbriar with one of the community's subcommittees to discuss several important topics. These included the maintenance and restoration of approved emergency access easements and establishing a plan to make these routes usable again. We also discussed potential public education opportunities, such as fire extinguisher training, home safety education, and other specialized classes based on community interest. I believe the meeting was very productive and will lead to positive opportunities for both the community and the fire department moving forward.
5. CMC Construction Process

Inspector Herbst and I attended a master planning meeting at Community Medical Center (CMC) to review construction progress and discuss upcoming project phases. The improvements to the main hospital loop and Stockton Drive are nearing completion. The next major phase will be the construction of the Central Utility Plant (CUP), which will house all of the hospital's primary service utilities, including boilers, fire pumps, generators, and electrical and water systems. This project is scheduled to begin in early 2027, pending final approvals. Once the CUP is



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



operational, the hospital will be positioned to move forward with the planned major expansion and new addition on the former Bell property.

6. 2025 NJDFS Youth Fire Setter Conference & Car Fire Course

- a. Inspectors Britton, Roselli, Stalowski, Carlin, Oeskovic, and Herbst attended the 2025 NJDFS Youth Fire Setter Conference on December 4th and 5th. This conference is an important opportunity for our agency to stay aligned with statewide best practices and ensure consistency in how we manage youth fire setter cases, which have become increasingly common. The training will add significant value to our staff and strengthen our ability to provide effective and informed screenings and interventions.
- b. The Car Fire investigation course which was scheduled to be held at our fire academy was cancelled. Our inspectors will not be attending.

7. Code Blue

Code Blue operations are now active in Toms River and throughout Ocean County. Code Blue is a state-mandated program that provides temporary warming centers for individuals during periods of extreme cold or inclement weather. The program runs annually from October 1 through April 30. In Toms River, the designated County warming center, located at 1959 Route 9 and operated by CSPNJ, is open nightly from 6:00 p.m. to approximately 10:00 a.m. The facility has a capacity of 40 individuals and serves strictly as a warming center, no cots or sleeping accommodations are permitted. The Bureau continues to coordinate closely with County officials and emergency management to ensure safety and compliance throughout the Code Blue season.

Inspections completed for November:

November	Britton	Carlin	Herbst	Kappock	LaVigne	Oeskovic	Roselli	Stalowski	Foster	Totals	YTD
Inspection	36	50	31	126	37	88	38	54	0	460	4482
Re-Inspection	27	32	26	38	68	62	80	28	0	361	3480
Complaint	1	4	2	4	3	2	5	11	0	32	442
Referral	0	0	0	0	1	0	0	2	0	3	27
Permit	0	3	1	1	2	2	0	0	0	9	277
Smoke	0	7	29	34	3	23	0	15	0	111	1502
Fire Safety Check	0	0	0	0	0	0	0	0	0	0	50
Kiosk	0	0	0	0	11	0	0	0	0	11	57
Public Ed	0	0	0	0	0	0	0	0	0	0	85
	64	96	89	203	125	177	123	110	0	987	10402



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



NFIRS and Origin & Cause Investigations

- a. 190 incidents were reported for November 2025 in NFIRS and submitted to USFA.
- b. Fire Inspectors conducted 7 Origin and Cause investigations since the last joint board meeting.
- c. Fire Inspectors conducted 35 follow up / complaint investigations

Plan review:

- a. 5 Major and Minor Site Plans were reviewed and completed for the month of September.

Respectfully submitted,

Matthew Janora, Fire Official



Toms River Fire Department Communications Division

Communications Supervisor Charles J. Weinberger III

E-Mail cweinberger@trfire.org



December 10, 2025 (Report submitted December 05, 2025)

- New Communications Center
 - Phone System
 - No ETA on the Motorola Vista Phone system upgrade.
 - Radio System
 - Mutual Aid Radio antennas in Dispatch have been fixed.
 - The New Manchester PD Chief approved TR onto their system, waiting on the State Radio Repair to approve the request.
 - Requesting permission to assist Bayville FD & any other agency that needs help with adding the TR System onto their radios.
 - Programming: Progress
 - A Personal Accountability System: John & Craig from the Township IT Department have been working with CDW on getting this done with Motorola. (12/5/25)
 - A request to each District for batteries for the pagers has been made.
- Training
 - Dispatchers Conaty, Hafner, and Weinberger attended the NJ NENA conference in AC for training
- Spillman / I Am Responding
 - Waiting on a date for the Spillman upgrade
 - An IAR Audit will begin at the beginning of the year
- FirstNet1
 - Progress
- Other
 - Unit 2600 - Elite has repaired the antenna.
 - Call totals for November:

Month	YTD 2025
Fire – 204	Fire – 2723
EMS – 1090	EMS – 12,884
EMS All Calls – 8	EMS All Calls – 281

The fire dispatchers fielded 1211 phone calls in November.



Toms River Fire Academy
1780 Church Rd. (Site Location)
1144 Hooper Ave. (Mailing)
Suite 306
Toms River, NJ 08753
(732) 255-4024 - (732) 341-4441
academy@trfire.org

2025 Commissioners' Summary Report

1. Recruit Training Programs

- **Firefighter Recruit Class 1-2025:** Successfully completed; **19 graduates** on June 11, 2025.
- **Summer Recruit Program:** **22 recruits**, 100% written test pass rate; **graduation August 27, 2025.**
- Live fire operations fully resumed in spring following winter weather.

2. NJDFS / KEAN Partnership

- Delivered **14+ certified courses** through cooperative programs (Fire Officer 1, Fire Inspector Day & Evening, Fire Instructor 2, Drill Ground, RIC, ICS-300/400, and others).
- TRFTC instructors integrated into KEAN course delivery.
- Course enrollments consistently full across the year.

3. Technology, Systems & Modernization

- **Remote Learning Management System (RLMS)** deployed for Fire Officer Programs; performing above expectations.
- **NJDFS transition to CSI Automated Record Management** underway; significant administrative workload increase—FTC requests consideration of **part-time Data Entry Clerk.**
- **Port-A-Count SCBA fit test system replaced** via trade-in program.
- **10 new Chromebooks** added for computer-assisted training.
- Remote Learning System fine-tuning ongoing with Atlantic IT, Garrison, Chin, and FTC staff.

4. Facility Operations & Improvements

- Burn rooms, Fire Academy Engine 1, and propane system all operating normally.
- **Standpipe upgrades**, facility roof/door/electrical repairs completed.
- Apparatus **2705 re-designated 3055** and relocated to Station 30 Substation.
- Video surveillance and lockdown systems fully functional.
- Increasing demand from Toms River companies for **Live Fire Evolutions.**

5. Inspections & Compliance

- **NJDFS Facility Inspection passed (May 27, 2025)** with an **OUTSTANDING rating** for Steve Taylor (NJDFS).
- Next inspection scheduled for **May 23, 2025.**
- PRAESIDIUM Safety Programs completed or ongoing for all staff.

6. Partnerships & External Use

- Facility used regularly by:
 - Toms River Police
 - Toms River Public Works
 - Ocean County Fire Working Groups
 - NJ Forest Fire Service
 - Ocean County Chiefs Association
 - NJDFS Special Operations
- **CSO/EMS Pilot Program:** EMS crews posted at FTC to improve firefighter safety and support health/well-being—pilot under evaluation for long-term adoption.
- **21 Plus** partnership developing a Special Needs First Responder Interface Program.
- RWJ Barnabas & TR Board of Education conducted community development workshops.

7. Curricula & Program Development

- Course catalog undergoing continuous modernization.
- Engine Company Ops, Truck Company Ops, RIC, ICS, and Fire Inspector programs delivered or expanded.
- Lexipol implementation and ERS/ESO transitions ongoing; FTC supporting end-user training.

8. Budget, Procurement & Major Requests

2025 Purchases Submitted / 2026 Budget Submitted

High-priority capital needs:

1. Turnout gear for instructors
2. SCBA replacement
3. Roof prop relocation/upgrade
4. Collapse/Tech Rescue training ground upgrades
5. DORON Driver Simulator

9. Key Strengths & Successes

- High recruit success rates and strong enrollment across all programs.
- RLMS deployment significantly modernizes course delivery.
- Facility operating at high reliability with major systems upgraded.
- Outstanding results on NJDFS inspection.
- Strong regional partnerships and increasing external usage.

10. Key Needs & Considerations for Commissioners

- **Data Entry/Administrative Support** to meet CSI Automated Records System requirements.
- **Capital investment** for turnout gear, SCBA replacement, prop upgrades, and technical rescue grounds.
- Continued support for RLMS expansion and technology modernization.

Operational and Administrative Concerns of the TRFTC

1. Fire Recruit Classes
2. Fire Officer Classes
3. Fire Prevention / Official Classes
4. Fire Officer Prep Programs
5. CEU and Update Training
6. Driver/ Pump/ Aerial Operator
7. In House Live Fire Programs
8. Out Of Town Training / Revenue
9. Anticipated Income
10. In House improvements / Labor Savings
11. Risk and Liability Reduction
12. Reduced Injury Rate
13. NJDFS/ DOL/ OSHA Compliance
14. Major Project Completions

Cooperative Efforts with:

1. District 1
 - a. Personnel
 - b. Budget and Finances
 - c. Purchasing
2. District 1 and 2 Joint Board Operations
 - a. Recruitment and Retention
 - b. Instructor interviews and hiring
 - c. Policy revisions and updates
 - d. Director Meetings
 - e. Joint Board Meetings
 - f. Facility Usage for Non Profits and Mutual Partners
 - g. Special Topic Initiatives (Tesla, Lith Ion, FF Cancer Study, etc)
 - h. Lithium Ion Battery Research and SOP Development with the TR Police, OEM, DPW, Ocean County Solid waste and Haz Mat 85 Berkeley
 - i. Lexipol Record Management and Policy Modernization research
 - j. Portable Radio Training and Programming
 - k. Fire Prevention Research and Planning
3. Chief Associations
 - a. Toms River Chiefs Association
 - b. Ocean County Chiefs Association
 - c. NJ Volunteer Fire Chiefs Association
 - d. NJDFS Eligible Organization Meeting
 - e. NJDFS KEAN Training and Education Committee



Toms River Fire Academy
1780 Church Rd.
Toms River, NJ 08753
(732) 255-4024 - (732) 341-4441
academy@trfire.org

2025 Training Center Annual Report

Introduction

The following report summarizes activities, operations, training programs, facility use, and administrative actions at the Toms River Fire Training Center (TRFTC) from **January 1, 2025 through December 10, 2025**. This period includes significant progress in training delivery, technology upgrades, facility improvements, and cooperative efforts with NJDFS, KEAN University, local agencies, and community partners.

Operations, Administration & Noteworthy Items

Staff Recognition

- Special acknowledgment to **Catherine Bruschetta, Dawn Halliwell, Monica Bisceglie, and Brandi Mulholland** for their dedication and continued support of FTC operations and the well-being of firefighters and the community.

Logistics & Administrative Systems

- Daily activity **FTC Log Book** initiated January 1, 2024; available for commissioner/BA review.
- Continued transition into the **NJDFS/CSI Automated Record Management System**, enabling students to manage profiles, enroll in classes, access materials, complete testing, and retrieve certificates.
- FTC continues to assist with data, registration processes, and user support.
- Request for consideration of a **part-time Data Entry Clerk** to support transition workloads.
- Numerous vendors (J. Harris, JA Montgomery, Fire Officer Training Academy) continue delivering contracted programs.

Technology, IT & Learning Systems

Remote Learning & Classroom Technology

- **Remote Learning Management System (RLMS)** implemented for Fire Officer 1 program; performing exceptionally well. Minor improvements made based on student and instructor feedback.
- Atlantic IT completed the Remote Learning System; continuous fine-tuning underway with **Bob Garrison, Heng Chin**, and FTC staff.
- **HP Chromebooks (10)** delivered to support computer-assisted learning programs.

Communications & Safety Systems

- **20 portable radios** updated and functioning well.
- Video and surveillance systems fully installed and operational.
- Lockdown systems functional.
- Propane vapor delivery system operating normally.

Facility Operations & Improvements

Infrastructure & Prop Upgrades

- Standpipe system upgraded to service all floors on the south side of the burn building.
- Facility doors, roofing, and electrical systems repaired.
- All burn rooms operating well.
- Fire Academy Engine 1 operating well.
- Live Fire Operations resumed in spring as weather improved.
- Apparatus **2705 relocated to Station 30 Substation** and redesignated **3055**.

Projects & Major Requests

Priority capital project requests include:

1. Instructor turnout gear
2. SCBA replacement
3. Roof prop relocation/upgrade
4. Collapse/Tech Rescue training ground upgrade
5. DORON Driver Simulator

Inspections

- **NJDFS Facility Inspection passed May 27, 2025**, receiving an **OUTSTANDING** evaluation for Steve Taylor (NJDFS).
- Next inspection scheduled for **May 23, 2025**.

Training Programs & Courses

Firefighter Recruit Training

Class 1-2025 (Winter/Spring)

- Began January 5, 2025.
- 19 students enrolled.
- Progressed successfully; completed all phases.
- **Graduated June 11, 2025 at 1900 hrs** (Gateway Building, OCC).

Summer Recruit Class 2025

- Began June 27, 2025 with **22 students enrolled**.
- Written test results: **100% pass rate**.
- Skills and practical evaluations ongoing.
- **Graduation scheduled August 27, 2025 at 1700 hrs** at OCC Gateway Building.
-

NJDFS / KEAN Cooperative Programs

General

- Continuing cooperative delivery of NJDFS/KEAN courses emphasizing safety, health, and officer development.
- Eight Fall classes delivered (late 2024).
- Six Spring classes scheduled for 2025.

Fire Officer 1

- Scheduled throughout Jan–Feb 2025.
- TR Instructors included in KEAN faculty schedule.
- RLMS used successfully for course delivery.

Fire Inspector Program

- Evening and Daytime programs scheduled and run by **Doug Foley** and staff.
- Daytime program reached full enrollment.
- Programs completed; **5 retests scheduled**.

RIC (Rapid Intervention Crew)

- Instructor Guidelines issued.
- **Train-the-Trainer** for 3 instructors conducted **Feb 11 & 18, 2025** and supported throughout spring.
- NJDFS Rapid Intervention Crew Delivery referenced in September's INFOSHARE communications.

Fire Instructor & Drill Ground

- Fire Instructor 2 sessions delivered through early 2025.
- Drill Ground Instructor course delivered and completed.
- Next enrollment phase active for fall.

ICS (Incident Command System)

- NJOEM ICS-300 began February 28, completed in early spring.
- ICS-400 scheduled and subsequently completed.

Additional Training Activity

- **Engine Company Operations / Fire Pump Operations** scheduled and filled through spring.
- **Truck Company / Aerial Operators** scheduled and delivered.
- **Incident Safety Officer** class in session (October 2025).
- **EVOC** enrollment ongoing.
- Annual **PRAESIDIUM safety training** completed or in progress for all staff.
- **Instructor Conference** held January 6, 2025.
- **FDIC** attendance and recap provided by **Sam Seaman**.

Partnerships & Facility Use

Local & Regional Agencies

- Toms River Police Department continues regular facility use.
- Toms River Public Works, Ocean County Fire Working Groups, NJ Forest Fire Service, and Ocean County Chiefs Association remain consistent users.
- Several NJDFS Special Operations groups conduct meetings and coordination activities at FTC.

Toms River CSO/EMS Pilot Program

- CSO/EMS units posted at FTC as part of a safety and health pilot initiative.
- Provides EMS crews a unified and professional work environment while supporting firefighter well-being.
- Program under continuous evaluation for long-term cooperative potential.

Community & Special Programs

- **21 Plus** partnered with TRFTC to develop a First Responder Special Needs Interface Program (awareness and management of special-needs environments).
- **RWJ Barnabas & TR Board of Education** hosted a Community Resource Assessment Workshop.
- RWJ Barnabas scheduled **Mental Health First Aid** training for youth mentors, including Junior Firefighter instructors.

Program Development & Catalogs

- Full course program and catalog actively updated throughout 2025.
- Lexipol implementation and ERS/ESO transition underway, with FTC providing end-user training support.
- SCBA Port-A-Count system replaced through trade-in program due to aging hardware/software.

Budget, Procurement & Planning

- 2025 Purchase Requests submitted.
- 2026 Budget Proposal submitted.
- Multiple major project requests prioritized for future funding cycles.

Conclusion

Throughout the reporting period, the Toms River Fire Training Center demonstrated strong growth in recruit training, instructor development, facility modernization, and operational efficiency. Collaboration with NJDFS, KEAN University, local agencies, and community partners remained robust and productive.

The center continues to modernize its instructional delivery systems, strengthen administrative processes, and enhance the safety and effectiveness of all training operations.

Respectfully Submitted,

Richard D Gorman

Richard D Gorman, Director,
Toms River Fire Training Center

RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARDS OF FIRE COMMISSIONERS DISTRICT NO.1 AND FIRE DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTERING INTO A SHARED SERVICES AGREEMENT BETWEEN THE TWO DISTRICTS

December 10, 2025

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have been established pursuant to N.J.S.A. 40A:14-70 and pursuant to that statute has the authority to enter into contracts; and,

WHEREAS, N.J.S.A. 40A:65-1 et seq., the "Uniform Shared Services and Consolidation Act" authorizes the Toms River Township Board of Fire Commissioners, District No.1 and District No.2 to enter into shared services agreements with other public entities; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have in the past and pursuant to the proposed agreement want to continue to handle matters which involve the entire Township of Toms River in a joint and cooperative manner; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have negotiated an agreement setting forth the terms of the shared service agreement; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have concluded that entering into the share service agreement is in the best interests of both Boards, both Districts and the Township as a whole; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have agreed to the wording of the agreement and have agreed that the agreement should be appended to this resolution and become a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Boards of Fire Commissioners, District No.1 and District 2, County of Ocean, State of New Jersey, as follows:

1. That the Boards of Fire Commissioners District No.1 and District No.2 hereby agree to the terms of the agreement and agree to enter into and execute the agreement with each other.

2. That Clerks of the respective Boards are authorized to sign the Agreement in order to formalize the agreement.

3. That the Clerks of the Fire Districts shall forward a certified copy of this Resolution to the following:

- A. Chairmen of the Boards;
- B. Administrators of the Districts; and,
- C. Attorneys for the Districts.

CERTIFICATION

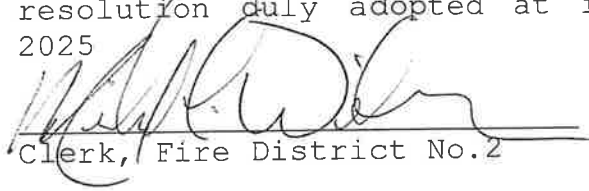
I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on December 10, 2025


Clerk, Fire District No.1

12-10-25
Date:

CERTIFICATION

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on December 10, 2025


Clerk, Fire District No.2

12-10-25
Date:

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 1 AND THE TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2 AUTHORIZING THE CANCELLATION OF UNEXPENDED
JOINT CAPITAL FUNDS IN THE BUREAU VEHICLES PROJECT No. 2024-1
IN THE AMOUNT OF \$30,461.42**

DECEMBER 10, 2025

WHEREAS, the Commissioners of Toms River Board of Fire Commissioners District No. 1 and Toms River Board of Fire Commissioners District No. 2 did adopt the Bureau Vehicles Project No. 2024-1 in February 2023; and

WHEREAS, all purchases and agreements have been completed and there remains an unexpended balance of \$30,461.42 for Bureau Vehicles Project No. 2024-1;

NOW, THEREFORE, BE IT RESOVED, by the Commissioners of Toms River Board of Fire Commissioners District No. 1 and Toms River Board of Fire Commissioners District No. 2 determined that the unexpended balances of the Bureau Vehicles Project No. 2024-1 be cancelled as follows:

<u>Project No.</u>	<u>Project Name</u>	<u>Cancelled To</u>	<u>Amount</u>
2024-1	Bureau Vehicles	Joint Restricted Fund Balance	\$30,461.42

CERTIFICATION

I, Robert Krohn, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on December 10, 2025.

Robert Krohn
Robert Krohn, Clerk District No.1

12-10-25
Date

I, Michael Willson, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on December 10, 2025.

Michael Willson
Michael Willson, Clerk District No.2

12-10-25
Date

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 1, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE
COMPENSATION FOR MEMBERS OF THE TOMS RIVER BOARD OF FIRE
COMMISSIONERS DISTRICT NO.1**

DECEMBER 10, 2025

WHEREAS, *N.J.S.A.* 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, *N.J.S.A.* 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board shall be \$7,500 annually per Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Toms River Board of Fire Commissioners District No. 1 in the State of New Jersey, County of Ocean, Township of Toms River, as follows:

- (1) The Commissioners shall receive the compensation set forth above subject to review by the governing body of the municipality.

Certification

I, Robert Krohn, Clerk of the Toms River Township Board of Fire Commissioners District No. 1 hereby certify the above to be a true copy of a resolution duly adopted by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey at its meeting held on December 10, 2025.

Robert Krohn
Robert Krohn, Clerk

12-10-25
Date:

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 the following parties:
Toms River Township Governing Body
Toms River Township Clerk
Toms River Township Chief Financial Officer
Board Attorney

SCHEDULE A

<u>Name</u>	<u>Annual Salary</u>	<u>Annual Health Benefits</u>
Anthony Cirz	\$7,500.00	none offered
Robert Krohn	\$7,500.00	none offered
Leonard Minkler	\$7,500.00	none offered
Daniel Roman	\$7,500.00	none offered
Richard Tutela	\$7,500.00	none offered

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -125-54 -487	CLOTHING					
U0080	U.S. BANK	25-01153	PROCUREMENT PURCHASES	43.98	0.00	
A0023	ACTION UNIFORM COMPANY	25-01172	HERBST,ROSELLI	558.00	0.00	
				<u>601.98</u>		
03- -126-51 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	25-01176	SEPT-DEC FUEL JOINT	32.29	0.00	
03- -126-53 -530	FUEL(BUILDING/AUTO)					
N0155	NEW JERSEY NATURAL GAS CO.	25-01141	ACCT#22-0009-3986-41	480.71	0.00	
T0175	TOWNSHIP OF TOMS RIVER	25-01176	SEPT-DEC FUEL JOINT	149.29	0.00	
				<u>630.00</u>		
03- -126-54 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	25-01176	SEPT-DEC FUEL JOINT	3,968.95	0.00	
03- -127-51 -567	TELEPHONE/UTILITIES					
A0225	AT&T MOBILITY - CC	25-01093	ACCT#500624237 INV#VCD092025	53.50	0.00	
U0080	U.S. BANK	25-01153	PROCUREMENT PURCHASES	98.39	0.00	
A0224	AT&T MOBILITY	25-01155	ACCT#287337618304	134.73	0.00	
V0009	VERIZON	25-01175	PHONE JOINT	528.53	0.00	
				<u>815.15</u>		
03- -127-53 -566	UTILITIES					
J0048	JCP&L	25-01140	ACCT#200 000 001 020	2,537.03	0.00	
V0006	VEOLIA WATER TOMS RIVER	25-01152	11/25 F.A.	408.93	0.00	
				<u>2,945.96</u>		
03- -127-53 -567	TELEPHONE					
A0225	AT&T MOBILITY - CC	25-01093	ACCT#500624237 INV#VCD092025	18.48	0.00	
T0073	THE PHONE GUY, LLC	25-01105	10 & 11/25 SERVICES JOINT	452.96	0.00	
T0073	THE PHONE GUY, LLC	25-01131	12/25 SERVICE JOINT	226.48	0.00	
A0224	AT&T MOBILITY	25-01155	ACCT#287337618304	32.54	0.00	
				<u>730.46</u>		
03- -127-53 -568	INTERNET					
V0009	VERIZON	25-01175	PHONE JOINT	425.29	0.00	
03- -127-54 -567	COMMUNICATIONS					
A0225	AT&T MOBILITY - CC	25-01093	ACCT#500624237 INV#VCD092025	550.35	0.00	
T0073	THE PHONE GUY, LLC	25-01105	10 & 11/25 SERVICES JOINT	644.58	0.00	
T0073	THE PHONE GUY, LLC	25-01131	12/25 SERVICE JOINT	322.29	0.00	
U0080	U.S. BANK	25-01153	PROCUREMENT PURCHASES	143.55	0.00	
A0224	AT&T MOBILITY	25-01155	ACCT#287337618304	357.94	0.00	
				<u>2,018.71</u>		
03- -127-54 -568	INTERNET					
V0009	VERIZON	25-01175	PHONE JOINT	139.99	0.00	
03- -129-51 -648	VEHICLE REPAIR					
N0215	NORWOOD AUTO PARTS	25-01173	SUPPLIES JOINT	144.46	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -129-51 -657 A0234	MAINTENANCE ATLANTIC IT SOLUTIONS	25-01137	12/25 CYBER SECURITY	71.61	0.00	
03- -129-53 -653 A0085	EXTINGUISHER REFILL/REPAIR AISH FIRE PROTECTION CO.	25-01123	EXTINGUISHER F.A.	157.00	0.00	
03- -129-53 -657 M0143	MAINTENANCE M & M CLEANING SERVICE, INC.	25-01124	11/25 MAINT. INV#12763	585.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	25-01136	11/25 I/T SERVICES JOINT	313.50	0.00	
A0234	ATLANTIC IT SOLUTIONS	25-01137	12/25 CYBER SECURITY	185.22	0.00	
				<u>1,083.72</u>		
03- -129-54 -648 E0075	VEHICLE REPAIR ELITE VEHICLE SOLUTIONS	25-00371	BUREAU RELABEL UNIT	300.00	0.00	
T0187	TRANZ CONNECTION	25-01170	107,227,167,127,117	6,954.33	0.00	
J0014	J & R PRO AUTOMOTIVE	25-01174	117,197 OIL CHANGE	83.90	0.00	
				<u>7,338.23</u>		
03- -129-54 -649 M0090	EQUIPMENT REPAIR MES SERVICE COMPANY, LLC	25-01162	REPAIRS DIST#1 & JOINT	242.44	0.00	
03- -129-54 -650 A0234	RADIO & I/T REPAIR ATLANTIC IT SOLUTIONS	25-01136	11/25 I/T SERVICES JOINT	349.50	0.00	
03- -129-54 -657 A0234	MAINTENANCE ATLANTIC IT SOLUTIONS	25-01137	12/25 CYBER SECURITY	148.23	0.00	
	Fund Total:			61,870.93		
Total Charged Lines: 65 Total List Amount:				61,870.93	Total Void Amount:	0.00

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
03- -112-54 -021	PAYROLL TAXES				
11/13/25 Expd	W/E 11-13-25 TAXES		2,557.06	DM	B 2566 8
11/26/25 Expd	W/E 11/27/25 TAXES		2,492.86	MB	B 2569 8
Total Expenditures:	2		5,049.92		

Fund Description	Fund	Expenditures	Refund Expend
	03	176,471.09	0.00
Total of All Funds:		<u>176,471.09</u>	<u>0.00</u>

Report Totals	Accounts	Transactions	Amount
Transaction Type			
Total Expenditures:	9	16	176,471.09
Total Refund Expend:	0	0	0.00



TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1

ANTHONY CIRZ
ROBERT KROHN
LEONARD MINKLER
DANIEL ROMAN
RICHARD TUTELA

1144 HOOPER AVENUE
SUITE 306
TOMS RIVER, NEW JERSEY 08753
PHONE (732)341-4441
FAX(732)505-2150

TOMS RIVER FIRE CO. NO. 1
TOMS RIVER FIRE CO. NO. 2
OCEAN BEACH FIRE CO. NO. 3
EAST DOVER FIRE CO. NO. 4

December 10, 2025

					Approved December Bill List	
		64/36	63.5/36.5	50/50	Dist. #2 Share	
\$	238,342.02					
Capital	-	-	-		\$	-
2022					\$	-
2024	-				\$	-
2025	234,492.02				\$	84,417.13
Tech Rescue				3,850.00	\$	1,925.00
					TOTAL BILLS	\$ 86,342.13
					4th Qtr. 2025 Adm. Fee	\$11,971.00
Reimbursements:						
GRAND TOTAL					\$	98,313.13